

REGULAR SESSION MONDAY EVENING JANUARY 5, 2004

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening January 5, 2004 with Mayor Mack Smith conducting the meeting and the following Councilmembers present: David Boxberger, Nancy Bryant, Jean Deiter, Mike Kruger, Bill Ross (5). Absent: None.

Brad Tollefson, a Silver Lake resident, was present to discuss a December 8, 2003 Notice of Violation – Public Nuisance he received from the City of Silver Lake as a result of a complaint the city received about a large number of bags of leaves collected in his back yard. He presented Councilmembers with his plans to build up topsoil in the yard utilizing compost from the leaves he has collected. The estimated number of leaves was approximately 100 bags. His original intent was to keep the leaves in bags during the winter to accelerate the breakdown into humus. However, since the notice, he has removed the leaves from the bags and would like to retain the leaves to decompose as compost. He outlined his investigation into the process and gave an estimated time frame of 6 months. Councilmembers referred the matter to Gary Hanson, City Attorney and Utility Superintendent Kalcik for recommendations.

Minutes of the last regular session held on December 15, 2003, were reviewed. Motion was made by Councilmember Deiter and seconded by Councilman Boxberger the minutes be accepted as amended. Motion carried.

There was no financial report.

In the absence of an Appropriation Ordinance, individual claim vouchers for bill payment were reviewed by all Councilmembers and it was moved by Councilman Boxberger and seconded by Councilmember Deiter, that the claim vouchers presented be approved for payment. Motion was passed by roll call of the vote as follows: AYE: David Boxberger, Nancy Bryant, Jean Deiter, Mike Kruger, Bill Ross (5). Nay: None. Ordinance was declared passed and was given No. 1931.

City Attorney Hanson presented council with the draft Kansas Gas Service Franchise Ordinance that was presented at the December 15th council meeting for review by Councilmembers to be considered at the January 5th meeting. Deanna Buechle, Community Relations Representative from Kansas Gas Service was present at the meeting to address any concerns or questions relative to the agreement. Attorney Hanson noted that the franchise fee is two (2) percent and allows an option to change franchise fees every five (5) years. It was moved by Councilman Ross and seconded by Councilmember Deiter that the agreement be approved as presented. Roll call for passage was as follows: AYE: David Boxberger, Nancy Bryant, Jean Deiter, Mike Kruger, Bill Ross (5). NAY: None. Ordinance was assigned No. 1932 .

2004 Fall Election Lease Agreement for the use of the Senior Community Building as a voting place for August 3rd Primary and November 2nd General Elections was presented by Mayor Smith. It was moved by Councilman Ross and seconded by Councilmember Bryant and approved this request be accepted.

Renewal of the Kansas Rural Water Agreement was discussed. Russell Kalcik, Utility Superintendent said this agreement is valuable to the city. Councilman Ross moved and Councilmember Deiter seconded that the agreement be renewed for another year. Motion carried.

Chief of Police Randall L. Call requested his December Police Report be discussed in Executive Session. That session will be held at the end of the Council meeting.

Russell Kalcik, Utility Superintendent requested he be allowed to attend a Seminar entitled "Wastewater Lagoon Operating & Maintenance" to be held in Holton on January 21, 2004. There is no charge for the seminar and 6 credit hours will be given to those who attend. It was moved by Councilman Kruger and seconded by Councilmember Bryant that Utility Superintendent Kalcik and Ronald L. Taylor, Building/Grounds Superintendent, be allowed to attend. Motion was approved.

Utility Superintendent Kalcik reported on Inspections of the two water towers that were performed in October by Utility Services Company. He presented written reports that included photographs and recommendations for maintenance for both water towers. Representatives will be available for an upcoming Council Meeting to answer questions and/or provide information as needed. It was suggested that a decision not be reached at the meeting at which representatives are present with a final decision to be made at a later date. It was also recommended that references listed be contacted.

Building/Grounds Superintendent Taylor requested to begin research for the purchase of a new mower. This is the fourth season for the Zipper and over 800 hours have been logged on it. Councilmembers recommended Building/Grounds Superintendent investigate costs of a new mower and trade in allowance on the old Zipper, bringing a recommendation to the meeting January 21st.

Building/Grounds Superintendent Taylor informed Councilmembers that the current Custodian has resigned effective 2/1/04. After discussion it was recommended that, because of excess wax build-up on the floors at the Senior Community Center and City Hall, they be stripped and new wax put down. Councilmember Deiter will get a bid to strip and re-wax floors and to clean carpets at the two locations. There was also discussion regarding people renting the building who don't adequately clean the Community Building afterwards.

Building/Grounds Superintendent Taylor informed Councilmembers that there has been a request to install a programmable thermostat at the Community Center. Fiscal benefits were discussed and since the current thermostat runs 24 hours a day 7 days a week, it was felt that installation of a digital thermostat that can be programmed to decrease temperatures when Center is not in use would save money. Costs of the thermostat and installation will be investigated and Building/Grounds Superintendent Taylor will present those figures at the next Council meeting on January 21st.

City Attorney Hanson reviewed the proposed Noise Ordinance that he presented to Councilmembers at the December 15th meeting. He approves of the ordinance citing that many ordinances are so vague they are unenforceable. This one was drafted as a result of a court case and Attorney Hanson feels it is a good ordinance. Councilman Kruger questioned the need for the specific ordinance. Chief Call stated that the ordinance gives the police officers the tools needed for enforcement of noise complaints. Chief Call was questioned about the approximate number of complaints received. His estimate was ten (10) or less. Chief Call also outlined alternatives if no ordinance is passed; a resident must file a complaint against an individual. Councilman Ross moved we approve the ordinance as presented. There was no second and the motion died for lack of a second.

Chief Call requested authorization to purchase a new patrol car that is included in the budget for 2004. After outlining mileage on the present 1997 and 2000 patrol vehicles, as well as maintenance needs on the 1997 vehicle, the Councilmembers requested specific information be presented at the next council meeting regarding: new vehicle lease amount, cost to remove and install special equipment from 1997 vehicle to new 2004 vehicle, and costs of new video and radar equipment.

Councilman Ross brought up a conflict for the Wednesday, January 21st meeting. After discussion it was decided that the meeting should begin at 4:00 p.m. City Clerk was requested to publish a notice in The Ledger informing the public of the time change.

Mayor Smith circulated a letter of resignation received from Custodian Monica Juedes-Essman. A review of the job description and discussion resulted in a suggestion that consideration be given to a requirement for designated hours for cleaning the facilities. The City Clerk was then requested to place advertisements in The Ledger, St. Marys Star and to post notices at several local business locations.

Mayor Smith presented a letter received from the sheriff officer working on the investigation of vandalism to the west "Welcome to Silver Lake" sign. The letter included apologies from the individuals who were responsible for the vandalism.

Discussion was held regarding the current Tower Lease. Since the current Lessor has not installed antenna to date, Mayor Smith would like to contact another party that was originally interested in a lease. Attorney Hanson informed council that the Contract calls for us to make tower space available to a Lessor once rent is paid; however if Lessor is a late installer he cannot interfere with services provided to a prior tenant. Since no rent has been received for current Lessor, Council agreed to permit Mayor Smith to contact the other party to determine interest.

City Attorney Hanson asked if there is anything happening regarding Solid Waste Grants. Utility Superintendent Kalcik said he knows of nothing current.

Motion was made by Councilmember Bryant, seconded by Councilmember Deiter and approved that council adjourn into executive session at 7:07 P.M. to discuss matters relating to personnel. The regular session was scheduled to resume at 7:30 P.M. Officer Call and City Attorney Hanson were asked to be present during this executive session.

Regular session resumed at 7:30 P.M.

Mayor Smith announced the next meeting is scheduled for Wednesday, January 21, 2004 due to the Martin Luther King, Jr. holiday. The meeting will begin at 4:00 P.M.

With no further business to come before the council, Councilman Ross moved to adjourn the meeting at 7:46 P.M. The motion was seconded by Councilman Boxberger and approved.

Janie Kay Gowin,
Assistant City Clerk

REGULAR SESSION MONDAY EVENING JANUARY 21, 2004

The Governing Body of the City of Silver Lake met in regular session at city hall on Wednesday evening January 21, 2004 with Mayor Mack Smith conducting the meeting and the following Councilmembers present: David Boxberger, Jean Deiter, Mike Kruger, Bill Ross (4) Absent: Nancy Bryant (1).

Jim Yette with Mid USA Wireless was present and asked the status of their Lease of Site Agreement with the City of Silver Lake. Mayor Smith indicated that they could proceed with the installation of this antenna at any time. Mr. Yette said he is waiting for Utility Superintendent Kalcik to get back with him concerning the electrical service to this antenna. Mayor Smith told Mr. Yette that he would have Utility Superintendent Kalcik contact him tomorrow.

City Attorney Hanson reported that on January 15, 2004 the Silver Lake Planning Commission considered a recommendation from council to add as an additional use in "C-1" Neighborhood Shopping District "taverns and private clubs". These uses are currently permitted in "C-2" Central Business District. The planning commission voted to add "taverns and private clubs" to "C-1" Neighborhood Shopping District, but no such use shall be made within two hundred (200) feet of any such structure or any single family residence located in zone R, R-1 or R-2. City Attorney Hanson explained the options council had in regards to this issue. Motion was then made by Councilman Boxberger that council accept the recommendation by the Silver Lake Planning Commission and amend the Code of Silver Lake to add the following permitted uses to "C-1" Neighborhood Shopping District "taverns and private clubs". Motion was seconded by Councilmember Deiter and approved by the following vote: AYE: David Boxberger, Jean Deiter, Bill Ross (3) NAY: None (0) ABSTAIN: Mike Kruger (1). Ordinance was declared passed and was given no. 1934.

Motion was made by Councilmember Deiter, seconded by Councilman Boxberger and approved that the minutes from the last regular session held on January 5, 2004 be accepted as amended.

Councilman Boxberger gave the monthly financial report.

Utility Superintendent Kalcik and Building/Grounds Superintendent Taylor entered the meeting at 4:25 P.M.

Mayor Smith directed Utility Superintendent Kalcik to contact Jim Yette with Mid USA Wireless tomorrow.

Claim voucher was submitted to the council for appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Boxberger and seconded by Councilman Kruger that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: David Boxberger, Jean Deiter, Mike Kruger, Bill Ross (4) NAY: None. Ordinance was declared passed and was given no. 1933.

Mayor Smith briefed council on an issue that was to be presented to them regarding a resident that has concerns about the current water/sewer billing procedures. This resident did not appear as scheduled.

Council reviewed the one-(1) year proposal received from Mayer Hoffman McCann P.C. for audit and budget services for 2004. Motion was made by Councilman Ross, seconded by Councilman Boxberger and approved that this proposal be accepted. It was noted that this proposal includes a slight increase in fees.

City Attorney Hanson introduced Mr. Todd Luckman to council. Mr. Luckman is the new Assistant City Attorney and will be handling all municipal court matters.

Regular session January 21, 2004 cont'd.

Building/Grounds Superintendent Taylor presented bids for a new mower. Council reviewed these bids which also includes prices for miscellaneous attachments. After discussion council agreed that prior to taking final action on this purchase, they would like Taylor to obtain bids for a larger model mower. Also, they would like him to compare the mowing efficiency of a zero turn radius mower verses a conventional steering mower.

Council discussed that applications received for the part time custodian position. Mayor Smith, City Clerk Stadler and Building/Grounds Superintendent Taylor will interview these applicants prior to the next meeting and have a recommendation ready for council to consider.

Building/Grounds Superintendent Taylor was asked to talk to the current part time custodian about an issue that was recently brought to the attention of the council.

Officer Call presented information on the purchase of a new patrol car, lease information and the cost of additional equipment that would be needed. This additional equipment included the light bar, video camera and radar equipment. The total budget amount for a new car plus all necessary equipment was \$32,500.00. After lengthy discussion, motion was made by Councilmember Deiter that the city purchases a 2004 patrol car and all needed equipment with the price not to exceed \$32,500.00. Motion was seconded by Councilman Ross and approved.

Council approved Officer Call and Officer Crow attending the Kansas Narcotics Officer Association Annual Conference being held in Topeka next month.

Utility Superintendent Kalcik told council that the city base map, zoning map and water and sewer line maps all need to be updated. He was instructed to contact BG Consultants prior to the next meeting and obtain a firm price for these updates.

Council briefly discussed updating the current code books. City Attorney Hanson indicated that he would like the zoning ordinance updated prior to updating the code books. He will try and obtain information on a class at Kansas State University that updates zoning codes for a fee.

City Clerk Stadler told council that a representative from Galaxy Cablevision will be at the next meeting.

Council discussed a past due water/sewer bill owed by a former tenant of rental property. Council agreed that this bill should be forwarded to the property owner as the city has allowed sufficient time for this former tenant to pay.

Motion was made by Councilman Boxberger to adopt an ordinance amending Ordinance No. 1384. This ordinance will amend section 3 (c), relating to persons under the age of 21 being permitted on the premises and section 2 (a), relating to the annual license fee. Motion was seconded by Councilmember Deiter and was then placed on final passage by roll call of the following vote: AYE: David Boxberger, Jean Deiter, Mike Kruger, Bill Ross (4) NAY: None. Ordinance was declared passed and was given no. 1935.

Councilman Ross advised council that Randy Wiley, an expert on minimizing bullying behavior will be speaking at the P.A.C. on February 16, 2004. He invited everyone to attend this program.

Regular session January 21, 2004 cont'd.

City Attorney Hanson has contacted the Kansas Rural Water Association about the Water Tower Maintenance Agreement that has been presented to council. They suggested that council consider all options prior to approving this maintenance agreement. This matter was tabled until the next meeting.

Mayor Smith asked Utility Superintendent Kalcik if he has followed up on the matter discussed at the last meeting regarding the resident that wants to keep leaves on his property to decompose as compost. Kalcik indicated that he would try and talk to this resident and his neighbors about this matter prior to the next meeting.

Council discussed the complaints that were received regarding the road conditions after the recent ice storm. Councilmember Deiter questioned the criteria used in determining when the roads should be treated. It was agreed that in the future the decision to treat the roads should be based on the safety hazard involved. If there is any safety concern at all, the roads should be treated. This decision should be made by the employee on call.

Motion was made by Councilmember Deiter to accept the bid received from Kelly Montgomery to clean all of the floors at the community building, city hall and the police station. The total bid amount is \$750.00 and Councilmember Deiter indicated that she would verify that this company does have the required workers compensation insurance. Motion was seconded by Councilman Ross and approved. It was agreed that the floors at the community building should not be cleaned until after the pancake feed scheduled for February 7, 2004.

Motion was made by Councilman Ross that a programmable thermostat be purchased for the community building with the price not to exceed \$80.00. Motion was seconded by Councilman Kruger and approved.

The Kansas Department of Health & Environment has sent a letter regarding the Consumer Confidence Report requirements. All public water supply systems are required by the State Drinking Water Act to provide their customers with an annual water quality report. This report must be distributed to customers by July 1, 2004. A Certificate of Delivery, certifying when and how the report was delivered to your customers is also due in the state office by July 1, 2004. Utility Superintendent Kalcik was directed to proceed with these reporting requirements.

Mayor Smith reported that he was unable to attend the last Topeka/Shawnee Metropolitan Planning Commission meeting but he should soon receive information about this meeting.

Mayor Smith presented council with information on City Hall Day at the Capitol scheduled for Thursday, January 29, 2004. The League of Kansas Municipalities sponsors this day at the capitol, which includes presentations by legislative leaders and league staff. Mayor Smith indicated that he would be attending and if any other members of the council would like to attend they should contact City Clerk Stadler by Friday.

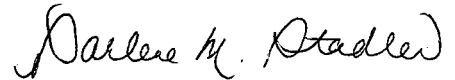
It was noted that the next meeting is scheduled for February 2, 2004 at 5:30 P.M. The following meeting will be held on Wednesday, February 18, 2004 due to the President's Day holiday. This meeting will also begin at 5:30 P.M.

A letter has been received from the Commissioner of Elections concerning the accessibility survey they completed at the community building as this building is used as a voting place. Building/Grounds Superintendent Taylor was asked to follow up on this letter.

Regular session January 21, 2004 cont'd.

Utility Superintendent Kalcik asked council to let him know at the next meeting if there are any areas that they would like included in the 2004 Street Repair Project.

With no further business to come before the council, Councilman Boxberger moved to adjourn the meeting at 5:55 P.M. The motion was seconded by Councilman Ross and approved.



Darlene M. Stadler,
City Clerk

REGULAR SESSION MONDAY EVENING FEBRUARY 2, 2004

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening February 2, 2004 with Mayor Mack Smith conducting the meeting and the following Councilmembers present: David Boxberger, Nancy Bryant, Jean Deiter, Bill Ross (4) Absent: Mike Kruger (1).

Mr. Duane Stites, a Silver Lake resident was present to express his concern with the services being provided by Galaxy Cablevision. A representative from Galaxy Cablevision was scheduled to address the council about other issues tonight, but due to the weather conditions they called to reschedule possibly for the next meeting. Mr. Stites indicated that he is currently having problems with channels 32 and 37. Mayor Smith asked City Clerk Stadler to contact Galaxy Cablevision tomorrow and report the problems with these channels.

Motion was made by Councilman Ross, seconded by Councilman Boxberger and approved that the minutes from the last regular session held on January 21, 2004 be accepted.

Councilman Boxberger gave the monthly financial report.

Council reviewed the quarterly financial report prepared by City Clerk Stadler. The current cash fund balances have decreased when compared to the previous quarter, but they are still at a satisfactory level. Council will continue to monitor these cash fund balances.

Claim voucher was submitted to the council for appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Ross and seconded by Councilmember Bryant that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: David Boxberger, Nancy Bryant, Jean Deiter, Bill Ross (4) NAY: None. Ordinance was declared passed and was given no. 1936.

Officer Call noted that the city has purchased a Stalker radar unit from the City of Rossville. Mayor Smith mentioned that the City of Eskridge might be interested in purchasing the old radar unit. Officer Call will follow up on this matter.

City Clerk Stadler reported that due to the weather conditions Galaxy Cablevision would not be appearing before the council tonight. Their representative will call back sometime this week to reschedule, possibly for the next meeting.

Councilman Kruger entered the meeting at 5:50 P.M.

Mr. Bob Archer and Mr. Tom Stechmann, representatives from Utility Service Co., Inc. were present to discuss the Elevated Water Storage Tank Inspection Reports that they completed along with information on their Water Storage Tank Maintenance Program. They explained that this maintenance program assures the city that the tanks are always in compliance with state and federal regulations. If the tanks are initially in poor condition, they are renovated so they can be accepted into the program. Under the maintenance program, annual inspections are conducted to determine what repairs are needed. Biennially, each tank is scheduled to be drained, pressure washed, disinfected and fully inspected. They explained the maintenance program schedule of work and fees, which are spread out over several years to soften the financial impact and to make the program more affordable to the city. Council indicated that they would have City Attorney Hanson review this information prior to proceeding further with this matter. City Attorney Hanson suggested that City Engineer Dekat be asked to review this information also. Council agreed that Utility Superintendent Kalcik should contact other companies regarding their interest in providing bids for a similar maintenance program.

Regular session February 2, 2004 cont'd.

Building/Grounds Superintendent Taylor presented bids for a new mower. He indicated that it would be an additional \$1,000.00 to purchase a larger model mower but, he does not feel the larger model mower is needed. Council then reviewed the original bids, which also includes prices for miscellaneous attachments. After reviewing these bids, motion was made by Councilman Ross that the city purchase a John Deere X465 Garden Tractor plus attachments at a total cost of \$7,774.00. Motion was seconded by Councilmember Deiter and approved.

Building/Grounds Superintendent Taylor reported that he has followed up on the letter received from the Commissioner of Elections concerning the accessibility survey they completed at the community building as this building is being used as a voting place. Taylor indicated that some of the information included in this letter was in error. The only issue the city needs to address is the lack of a "van accessible" parking sign mounted on a post. Utility Superintendent Kalcik was directed to purchase and erect this sign.

The council has received a letter from the Department of the Army in regards to Fort Riley's Sesquicentennial. The Fort Riley Honor Guard will be reenacting a historic ride from Fort Leavenworth to Fort Riley, Kansas from May 5 through May 16, 2004. This reenactment will consist of about a dozen riders from their unit. It noted that members of the honor guard will be visiting the city on February 9, 2004 to discuss possible campsite locations, places to eat and locations they could possibly use in case of inclement weather. Council agreed that they could use the city park and park restrooms as needed.

Council discussed the 2004 Street Repair Project. Utility Superintendent Kalcik was asked to prepare a project priority list for council to review at the next meeting.

Councilmember Deiter reported that she contacted Mr. Montgomery to verify that he does have the required workers compensation insurance, as the city needs proof of this insurance prior to him cleaning the floors at the community building, city hall and the police station. Mr. Montgomery does not have the required workers compensation insurance. Councilmember Deiter has requested a bid from Prime 8 Maintenance to clean these floors. She noted they confirmed that they do have the required workers compensation insurance. Motion was made by Councilman Boxberger to accept the bid received from Prime 8 Maintenance to clean all of the floors at the community building, city hall and the police station. The total bid amount is \$725.00. Motion was seconded by Councilmember Deiter and approved. She noted that they would schedule to have these floors cleaned around February 14, 2004.

Council discussed the applications that have been received for the part time custodian position. Mayor Smith, City Clerk Stadler and Building/Grounds Superintendent Taylor are scheduled to interview an applicant for this position tomorrow.

Officer Call gave the monthly police report.

Council reviewed a complaint received concerning a traffic stop made by an officer. No action was taken on this complaint.

Motion was made by Councilman Ross to approve the liquor license application received from Russell and Brenda McAbee. It was noted that this approval is contingent upon them receiving a state license. Motion was seconded by Councilman Boxberger and approved.

Officer Call informed council they have started preparing for the Annual Bicycle Rodeo that will be held in March or April. They will begin soliciting donations for this event.

Regular session February 2, 2004 cont'd.

Officer Call updated council on several calls the police department responded to where it was necessary to utilize the stop sticks and the fire extinguisher.

Officer Call presented information on the purchase of a new patrol car. He has been in contact with a Ford dealership in Texas that can provide a patrol car almost completely equipped for less than the local dealerships. He noted that he would research this offer and lease information further.

Council commented on the good job that Utility Superintendent Kalcik and Building/Grounds Superintendent Taylor did on snow removal following the recent snowstorm.

Councilman Boxberger reported that there are several tree limbs hanging over Highway 24 that could become a hazard if they fell due to ice or other inclement weather. Building/Grounds Superintendent Taylor was asked to contact Westar Energy about trimming these tree limbs. If Westar Energy is unable to take care of this matter, Taylor will contact the Kansas Department of Transportation.

Council was advised that Mid USA Wireless should proceed with installing their antenna on the water tower as soon as the weather permits.

Mayor Smith and City Attorney Hanson attended City Hall Day at the Capitol on January 29, 2004. Mayor Smith told council that this day was very informative with presentations by legislative leaders and league staff. He mentioned that the city will no longer receive demand transfer payments and the amount of special highway transfer may be reduced in 2004.

Utility Superintendent Kalcik told council that he has contacted BG Consultants, Inc. about presenting a firm price to update the city base map, zoning map and water/sewer line maps. Kalcik said he would probably have the price for this project at the next meeting.

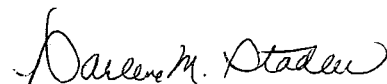
City Attorney Hanson has contacted Kansas State University to try and obtain information on a class that updates zoning codes for a fee. He will try and have additional information on this matter at the next meeting.

Councilman Ross reminded council that Randy Wiler, an expert on minimizing bullying behavior will be speaking at the P.A.C. on February 16, 2004. He invited everyone to attend this program.

Mayor Smith briefed council on what transpired at the last Topeka/Shawnee Metropolitan Planning Commission meeting.

Mayor Smith reminded council that the next meeting will be held on Wednesday, February 18, 2004 due to the President's Day holiday. This meeting will begin at 5:30 P.M.

With no further business to come before the council, Councilman Boxberger moved to adjourn the meeting at 7:10 P.M. The motion was seconded by Councilman Ross and approved.



Darlene M. Stadler,
City Clerk

REGULAR SESSION WEDNESDAY EVENING FEBRUARY 18, 2004

The Governing Body of the City of Silver Lake met in regular session at city hall on Wednesday evening February 18, 2004 with Mayor Mack Smith conducting the meeting and the following Councilmembers present: David Boxberger, Jean Deiter, Mike Kruger, Bill Ross (4) Absent: Nancy Bryant (1).

Motion was made by Councilman Boxberger, seconded by Councilmember Deiter and approved that the minutes from the last regular session held on February 2, 2004 be accepted with the following correction being made: Councilman Ross reminded council that Randy Wiler, an expert on minimizing bullying behavior will be speaking at the P.A.C. on February 16, 2004.

Utility Superintendent Kalcik discussed a bill being paid tonight for the repair of a water leak on Thomas Rd. Due to the fiber optics in this area and the need for a directional bore, Kalcik was unable to repair this water leak.

Claim voucher was submitted to the council for appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Kruger and seconded by Councilmember Deiter that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: David Boxberger, Jean Deiter, Mike Kruger, Bill Ross (4) NAY: None. Ordinance was declared passed and was given no. 1937.

Motion was made by Councilman Boxberger to renew the Certificate of Deposit that is maturing at Silver Lake Bank on February 19, 2004. Motion was seconded by Councilman Ross and approved.

Mr. Mike DeBernardin and Mr. Jack Johnston, representatives from Galaxy Cablevision were present and advised that they would soon be adding Fox Sports Net to the basic channel lineup in Silver Lake. To accommodate this new channel it is necessary to eliminate a current channel as Silver Lake is currently channel locked. Council agreed that prior to deciding which channel should be eliminated, they would like the opinion of the current Galaxy Cablevision subscribers as to which channel should be eliminated. City Clerk Stadler was directed to contact the Ledger about placing a notice regarding this matter in the next issue of the Ledger. Mr. DeBernardin also informed council that they have hired a new cable technician for the Silver Lake area. He is hoping that this will help with number of service calls they receive in the Silver Lake area. He noted that if service is needed subscribers could contact the local office at (785) 862-4141 or the main office at 1-800-365-6988. The operating hours of the local office is 7:30 AM to 4:30 P.M.

Utility Superintendent Kalcik reported that he has contacted other companies regarding their interest in providing bids for a Water Storage Maintenance Program. As soon as he receives these bids he will meet with City Engineer Dekat to review them.

At the last meeting Utility Superintendent Kalcik was asked to prepare a project priority list for the 2004 Street Repair Project. Kalcik indicated that due to the snow and ice on the streets he was unable to prepare this list but said he would have it ready for the next meeting.

Officer Call presented information on the purchase of a new patrol car. He has been in contact with a Ford dealership in Texas and they can provide a 2004 Ford Crown Victoria Police Interceptor completely equipped for a total price of \$27,677.00. The radio and radar unit that is currently being used will be shipped to Texas for installation. It was noted that the dealership would pay the cost for shipping these items. Officer Call mentioned that a local dealership would do the necessary repair work on this new patrol car. Council reviewed the lease information for this patrol car. Council agreed to include the patrol car and equipment on this lease agreement. It was also decided the lease agreement should be set up for a yearly payment instead of monthly payments.

Regular session February 18, 2004 cont'd.

Officer Crow informed council that Shawnee County Emergency Management has recently received a Department of Justice/Office of Domestic Preparedness Grant. The Silver Lake Police Department with the assistance of Fire Chief Joe Hawkins has asked that these grant funds be used to purchase two (2) Mobile Data Terminals for the Silver Lake patrol cars. They agreed to include these Mobile Data Terminals as part of the grant but the city will not know for awhile if they will receive them as the grant needs to be submitted for final approval. Officer Crow explained the yearly costs associated with these terminals. He indicated that he would have to research these yearly costs further as some of them may be included as part of the grant. Mayor Smith thanked Fire Chief Joe Hawkins for his assistance with this grant process.

Motion was made by Councilman Ross, seconded by Councilman Kruger and approved that Dan Farris be hired to fill the part time custodian position at a rate of \$10.00 per hour.

Utility Superintendent Kalcik has received a complaint from a resident about low branches hanging over sidewalks in the vicinity of the post office. Council discussed possibly sending a reminder to residents about tree limb height limits above sidewalks and streets. They agreed that this reminder should be sent along with the Consumer Confidence Report sometime this spring. This matter was tabled until a future meeting.

Councilman Ross exited the meeting at 6:15 P.M.

Discussion was held concerning a spring cleanup in Silver Lake. They discussed options available to assist residents with disposing of tree limbs. Utility Superintendent Kalcik was asked to research this project further.

Motion was made by Councilman Kruger that BG Consultants, Inc. be hired to update the city base map, zoning map and water/sewer line maps. The estimated cost for this project was \$1,000.00 to \$1,200.00. Motion was seconded by Councilman Boxberger and approved.

Motion was made by Councilman Kruger that Utility Superintendent Kalcik attend the annual water and wastewater conference being held in Wichita on March 23 – 25, 2004. The fee for this conference is \$80.00 plus lodging and meals. Motion was seconded by Councilmember Deiter and approved.

Building/Grounds Superintendent Taylor said he is still working on having several tree limbs hanging over Highway 24 removed, as they could become a hazard if they fell due to ice or other inclement weather. He is still trying to contact Westar Energy about trimming these tree limbs and he has talked to a local tree trimmer that may be able to provide assistance.

Motion was made by Councilman Boxberger, seconded by Councilman Kruger and approved that Mindy Pfannenstiel be rehired to fill the summer help position at a rate of \$10.00. Council was pleased that she was interested in filling this position again.

Motion was made by Councilmember Deiter to approve the oil cooler repairs that were made to the 2000 patrol car. The total cost of this repair was \$667.80. Motion was seconded by Councilman Boxberger and approved.

Motion was made by Councilmember Deiter that \$300.00 be donated to the Silver Lake After Prom Party. Motion was seconded by Councilman Kruger and approved.

Regular session February 18, 2004 cont'd.

The city has received information on The Bulletproof Vest Partnership Grant Act of 2000 that provides funding for bulletproof vests to municipalities with populations under 100,000. This grant is made available by the U.S. Department of Justice. This grant pays fifty percent (50%) of the total cost of bulletproof vest purchases. This matter was tabled until full council is present as a change will have to be made to a previous vote to purchase two (2) bulletproof vests.

Council briefly discussed the Federal Local Law Enforcement Grant that the city received for the purchase of a computer. Officer Call will provide additional information on this grant and computer purchase at the next meeting.

Mayor Smith and Councilmember Deiter attended the program at the P.A.C. on February 16, 2004 in which Randy Wiler, an expert on minimizing bullying behavior spoke. Mayor Smith noted that this was an excellent presentation.

Mayor Smith reminded council that municipal court is scheduled for February 25, 2004. He recommended that they attend court sometime in the near future.

Council was advised that the Silver Lake Scholarship Foundation will be having a chili supper fundraiser prior to the high school basketball game on February 20, 2004.

Mayor Smith reminded council that the next meeting is scheduled for March 1, 2004 at 5:30 P.M. The following meeting is schedule for March 15, 2004 at 5:30 P.M.

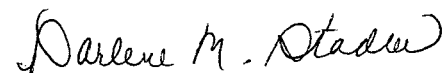
Motion was made by Councilmember Deiter, seconded by Councilman Kruger and approved that council adjourn into executive session at 6:40 P.M. to discuss matters relating to personnel. The regular session was scheduled to resume at 6:45 P.M.

The regular session resumed at 6:45 P.M.

Council was advised that a resident has expressed her concerns regarding the council not proceeding with the adoption of a proposed noise ordinance. No action was taken.

Council briefly discussed the proposed four-lane expansion on Highway 24 between Topeka and Wamego.

With no further business to come before the council, Councilman Kruger moved to adjourn the meeting at 6:50 P.M. The motion was seconded by Councilmember Deiter and approved.



Darlene M. Stadler,
City Clerk

REGULAR SESSION MONDAY EVENING MARCH 1, 2004

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening March 1, 2004 with President of the Council, Jean Deiter conducting the meeting and the following Councilmembers present: Nancy Bryant, Mike Kruger, Bill Ross (4) Absent: David Boxberger, Mayor Mack Smith (2).

Motion was made by Councilman Ross, seconded by Councilman Kruger and approved that the minutes from the last regular session held on February 18, 2004 be accepted.

Claim voucher was submitted to the council for appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilmember Bryant and seconded by Councilman Kruger that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Nancy Bryant, Jean Deiter, Mike Kruger, Bill Ross (4) NAY: None. Ordinance was declared passed and was given no. 1938.

At the last meeting council was advised that Galaxy Cablevision would soon be adding Fox Sports Net to the basic channel lineup in Silver Lake. To accommodate this new channel it is necessary to eliminate a current channel as Silver Lake is currently channel locked. Council agreed that prior to deciding which channel should be eliminated, they would like the opinion of the current Galaxy Cablevision subscribers as to which channel should be eliminated. A notice regarding this change was noted in the last issue of the Ledger and only a few subscribers responded. Those that did respond suggested that the city have C-SPAN or Headline News eliminated. It was noted that the City of Rossville would also have to be part of this final decision as they share the same channel lineup with the Silver Lake. They have not decided which channel they are eliminating. Motion was then made by Councilman Ross that C-SPAN be the first choice for elimination and that Headline News be the second choice for elimination. Motion was seconded by Councilman Kruger and approved.

Utility Superintendent Kalcik presented a project priority list for the 2004 Street Repair Project. This list included the construction of several sections of sidewalk, the replacement of a tube, rock for alleys, sweeping of streets and an overlay on the 600 block of Walnut. Further discussion on this project priority list was tabled until full council is present.

Officer Crow gave the monthly police report. He briefly discussed the property damage that occurred at the high school this past weekend.

Councilman Ross mentioned that Superintendent Pegram has expressed his thanks to Officer Crow for his assistance with a disturbance that occurred at a recent basketball game.

Motion was made by Councilmember Bryant to approve the Farm Lease Agreement with Wendall Mohler, Dennis Mohler, Robert Mohler and Frank Dougan. The terms of this agreement are for the 2004 crop season and are the same as previous agreements. Motion was seconded by Councilman Kruger and approved.

Building/Grounds Superintendent Taylor said he is still working on having a tree limb hanging over Highway 24 removed, as it could become a hazard if it fell due to ice or other inclement weather. A local tree trimmer cut down the other tree limb in question and then Taylor removed it from the site.

Council approved Officer Call and Officer Crow attending the Severe Weather Safety and Tornado Spotter Class being held in Topeka this week. This class is sponsored by Emergency Management in cooperation with the National Weather Service and Washburn University.

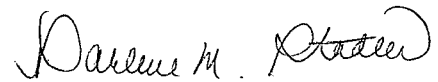
Regular session March 1, 2004 cont'd.

Council deferred discussion on The Bulletproof Vest Partnership Grant until full council is present.

Councilmember Bryant discussed the condition of the Kansas Flag at the community building. Building/Grounds Superintendent Taylor told her that the flag has been removed. He also mentioned that the senior citizens are looking into purchasing a new flagpole in addition to purchasing new flags.

Councilman Kruger has received a complaint concerning a problem with drainage in the ditch adjoining Casey's General Store and extending to the bicycle path. Utility Superintendent Kalcik indicated that this problem might be caused by mud build up in the tube. He indicated that he would follow up on this issue.

With no further business to come before the council, Councilmember Bryant moved to adjourn the meeting at 4:30 P.M. The motion was seconded by Councilman Kruger and approved.



Darlene M. Stadler,
City Clerk

REGULAR SESSION MONDAY EVENING MARCH 15, 2004

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening March 15, 2004 with Mayor Mack Smith conducting the meeting and the following Councilmembers present: Nancy Bryant, Mike Kruger, Bill Ross (3) Absent: David Boxberger, Jean Deiter (2).

Motion was made by Councilmember Bryant, seconded by Councilman Ross and approved that the minutes from the last regular session held on March 1, 2004 be accepted as amended by Councilmember Bryant.

Council reviewed the monthly financial report prepared by Councilman Boxberger.

Claim voucher was submitted to the council for appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Ross and seconded by Councilman Kruger that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Nancy Bryant, Mike Kruger, Bill Ross (3) NAY: None. Ordinance was declared passed and was given no. 1939.

Utility Superintendent Kalcik presented a project priority list for the 2004 Street Repair Project. This list included the construction of several sections of sidewalk, the replacement of a tube, rock for alleys, sweeping of streets and an overlay on the 600 block of Walnut. He also presented an addendum to the original list, which included the replacement of some curbing and some drainage repairs. Mayor Smith asked about needed repairs on Sage and Masche. Kalcik indicated that he did not include repairs to these streets at this time, as the drainage in these areas needs improvement prior to overlaying the streets. Mayor Smith also inquired about a previous complaint that was received regarding the intersection of Madore and Theresa. Utility Superintendent Kalcik indicated that he was able to fix this problem with cold patch. Discussion was also held concerning the need to black top the over flow parking at the community building. Council will discuss these needs further when the bids are received for this project. It was suggested that Kalcik come up with additional streets that need repairs in the event the council decides not to black top the parking lot. After discussion it was agreed that bid letting for this project will be scheduled for April 19, 2004.

Motion was made by Councilmember Bryant to approve the submittal of the Bulletproof Vest Partnership Grant offered through the U.S. Department of Justice. This grant request is for three (3) bulletproof vests and it will provide 50% funding for these vests. Motion was seconded by Councilman Kruger and approved.

Motion was made by Councilman Ross that \$100.00 be donated to the Annual Community Easter Egg Hunt. This event is scheduled for 11:00 A.M., April 3, 2004 at the practice football field. Motion was seconded by Councilman Kruger and approved.

Council discussed a past due water/sewer bill owed by a former tenant of rental property. Motion was made by Councilman Ross that this bill be forwarded to the property owner as the city has allowed sufficient time for this former tenant to pay. Motion was seconded by Councilman Kruger and approved.

Council discussed possibly purchasing some land near the City Park on Chilson Rd. in order to provide additional safe parking for people using the shelter house and ball diamonds. Utility Superintendent Kalcik indicated that he has talked to the owner of this property and he was receptive to this idea. Kalcik was asked to contact City Attorney Hanson regarding contacting this property owner about the specifics of this purchase.

Regular session March 15, 2004 cont'd.

Officer Call reported that the new patrol car has been ordered but he has no arrival date. He mentioned that he has been having trouble with the 1997 patrol car and that it may be necessary to have some minor repairs made before the new car arrives.

The council has received a letter from the Department of the Army in regards to Fort Riley's Sesquicentennial. The Fort Riley Honor Guard will be reenacting a historic ride from Fort Leavenworth to Fort Riley, Kansas from May 5 through May 16, 2004. This reenactment will consist of about a dozen riders from their unit. City Clerk Stadler advised that she met with the honor guard on February 9, 2004 to discuss possible campsite locations, places to eat and locations they could possibly use in case of inclement weather. She told them that council agreed that they could use the city park and park restrooms as needed. They indicated that they would like the city to find a church or an organization that would be willing to provide them dinner upon their arrival on May 8, 2004 and breakfast prior to departing on May 9, 2004. Council agreed that they would be willing to assist with providing these meals and would try and find others that would be willing to help. They will also need to have a place to shower upon their arrival. Councilman Ross indicated that he would talk to the school district about allowing them to use the locker rooms.

Council asked Utility Superintendent Kalcik to contact Mid USA Wireless and ask what the status is of their Lease of Site Agreement with the City of Silver Lake.

Councilman Kruger asked Utility Superintendent Kalcik if Rice Ct. is going to be included on the updated city maps. Kalcik indicated that it would be included, as this area is platted.

Utility Superintendent Kalcik has followed up on the complaint received concerning a problem with drainage in the ditch adjoining Casey's General Store and extending to the bicycle path. Kalcik indicated that he would clean this ditch sometime this spring and this will help this drainage problem.

Council reviewed a letter that will be sent to all residents in Silver Lake reminding them about the ordinance that regulates trees and shrubs over public ways. This letter along with the Consumer Confidence Report will be included with the next water billing.

Motion was made by Councilman Ross to approve a Proclamation proclaiming the month of April as "Fair Housing Month" in Silver Lake. Motion was seconded by Councilmember Bryant and approved.

Council has received information from the Kansas Department of Health & Environment regarding the completion of the Kansas Source Water Assessment Program. They provided a Certificate of Completion for the Source Water Assessment that was completed for the City of Silver Lake.

Utility Superintendent Kalcik reported that he recently sold some scrap metal for \$126.16.

Mayor Smith commended Officer Call for his assistance with traffic control during an auction that was recently held on Highway 24 in Silver Lake.

Council was advised of the death of Judge Karen Wittman's mother. City Clerk Stadler was instructed to send flowers to Judge Wittman.

Regular session March 15, 2004 cont'd.

Utility Superintendent Kalcik reported that he is still waiting for one (1) more company to provide a bid for a Water Storage Maintenance Program. As soon as he receives these bids he will meet with City Engineer Dekat to review them.

After discussion it was agreed that the next meeting would be held on April 5, 2004 at 7:00 P.M. The following meeting will be held on Monday, April 19, 2004. This meeting will begin at 5:30 P.M.

City Clerk Stadler advised that Galaxy Cablevision has not notified her as to when they will be adding Fox Sports Net to the basic channel lineup in Silver Lake. It is her understanding that Rossville has not made a decision regarding which channel they want to eliminate in order for Fox Sports Net to be added. They are part of this decision as they share the same channel lineup with Silver Lake.

With no further business to come before the council, Councilman Ross moved to adjourn the meeting at 6:40 P.M. The motion was seconded by Councilman Kruger and approved.



Darlene M. Stadler,
City Clerk

REGULAR SESSION MONDAY EVENING APRIL 5, 2004

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening April 5, 2004 with Mayor Mack Smith conducting the meeting and the following Councilmembers present: David Boxberger, Nancy Bryant, Jean Deiter, Mike Kruger, Bill Ross (5) Absent: None.

Motion was made by Councilmember Deiter, seconded by Councilman Ross and approved that the minutes from the last regular session held on March 15, 2004 be accepted.

Councilman Boxberger gave the monthly financial report.

Motion was made by Councilman Boxberger to renew the Certificate of Deposit that matures at Silver Lake Bank on April 15, 2004. Motion was seconded by Councilmember Deiter and approved.

Claim voucher was submitted to the council for appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Ross and seconded by Councilmember Bryant that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: David Boxberger, Nancy Bryant, Jean Deiter, Mike Kruger, Bill Ross (5) NAY: None. Ordinance was declared passed and was given no. 1940.

Council discussed donations for the 2004 ball diamond upkeep. Mike Burton was present representing the American Legion and Lori Campbell was present representing the Silver Lake Ball Association. They both advised council that any donation received this year would be used for diamond upkeep. Mrs. Campbell noted that there are approximately two hundred (200) children participating in their league this summer. Council discussed whether or not they could continue donating comparable amounts as in previous years due to deductions in fund transfers from the State of Kansas. They agreed that these deductions in fund transfers won't affect the ball diamond donations this year but it may affect the donations in upcoming years. Motion was then made by Councilmember Bryant that \$2,000.00 be donated to the Silver Lake Ball Association and \$1,000.00 be donated to the American Legion for ball diamond upkeep. Motion was seconded by Councilman Ross and approved. Councilman Boxberger questioned the contract the Silver Lake Ball Association has in regards to the scoreboard currently located at the ball diamond near the City Park.

A written request has been received from Shawnee County Parks and Recreation to use the community building for several upcoming classes. They would like use of the building on Tuesday and Thursday evenings for aerobics and on Saturday, May 8, 2004 for "No Dig Gardening" and "Hair Braiding" classes. Motion was made by Councilman Ross, seconded by Councilman Kruger and approved that these requests be accepted.

Officer Call gave the monthly police report.

Officer Call told council that he received excellent training at the Kansas Narcotics Officer Annual Conference he attended in March.

Officer Call also updated council on some recent crime that has occurred in Silver Lake.

Utility Superintendent Kalcik reported that BG Consultants, Inc. has almost completed the updates to the city base map, zoning map and water/sewer line maps. Council suggested that these maps be framed using the old frames if possible. If they can not be used Utility Superintendent Kalcik will purchase new frames.

Regular session April 5, 2004 cont'd.

Utility Superintendent Kalcik reported that he has received all the bids for the Water Storage Maintenance Program. He will meet with City Engineer Dekat to review these bids and they will make their recommendation to council at the next meeting.

City Attorney Hanson reported that he has completed the bid packet for the 2004 Street Repair Project. After Utility Superintendent Kalcik has reviewed this packet, they will be distributed to interested bidders. The bid letting for this project was scheduled for April 26, 2004 at 4:00 P.M. Council will then take action on the bids received at the meeting scheduled for May 3, 2004. City Attorney Hanson noted that the bid specifications allow ninety (90) days for the performance of this project.

Motion was made by Councilman Ross that Utility Superintendent Kalcik purchase rock needed for alley maintenance with the price not to exceed \$1000.00 and that he contact Delta Sweeping regarding street sweeping with the price not to exceed approximately \$1400.00. Motion was seconded by Councilman Boxberger and approved.

Building/Grounds Superintendent Taylor told council that he would like to attend a disinfection class that is being held in Manhattan on May 11th and May 12th, 2004. This class would provide him with ten (10) credit hours. Council approved Taylor attending this class.

Building/Grounds Superintendent Taylor reported that the roof of the community building has recently started to leak around the vents. He met with the insurance adjuster and was told that the cause of this loss is long-term leaking around a roof vent pipe possibly due to the metal edge strip being installed incorrectly. Since they have determined that the leaking has not been caused by any weather conditions, they will not pay for any loss or damage. As soon as the city receives a letter from the adjuster confirming his findings, the council would like City Attorney Hanson to call the city insurance agent and discuss this matter. Council agreed that the interior of this building should have some type of coverage. Building/Grounds Superintendent Taylor presented bids for replacing this roof. The low bid of \$5,793.00 was received from D & D Construction. Taylor noted that that the only item this bid does not included is the cost for replacement wood. Motion was then made by Councilman Ross that the bid of \$5,793.00 plus the cost of replacement wood received from D & D Construction be accepted. Motion was seconded by Councilmember Deiter and approved. Council then discussed the limited warranty term and limited wind warranty for the style of shingles included in this bid. It was then agreed that the previous motion should be amended to include the alternate bid of \$6,153.00 received from D & D Construction. The bid is for a shingle that has a lifetime limited warranty and has a wind warranty of 110 mph. Councilmember Deiter and Councilman Ross agreed to this amendment of their original motion. Mr. Brent Landis, a representative with the Silver Lake Senior Citizens was present and was asked if the senior citizens have any input on the color of shingle. Mayor Smith also asked Mr. Landis if they would be able to provide any assistance with providing funding for this roof replacement. Mr. Landis advised that he would discuss this issue with the senior citizens at their next board meeting.

Council was advised that the Annual Easter Egg Hunt went well. Mayor Smith asked that letters be sent to Cindy Priddy and Janie Warren thanking them for all their hard work in making this event a huge success.

Officer Call reminded council that the Bicycle Safety Program has been scheduled for April 17, 2004 from 1:00 P.M. to 3:00 P.M. The rain date for this event is April 18, 2004 at the same time.

Council continued discussion from the last meeting concerning possibly purchasing some land near the City Park on Chilson Rd. in order to provide additional safe parking for people using the shelter house and

Regular session April 5, 2004 cont'd.

ball diamonds. City Attorney Hanson reported that he contacted the property owner about the specifics of this purchase and he was no longer receptive to selling this land. No further action was taken.

Councilmember Bryant has received a complaint concerning Galaxy Cablevision and the number of outages that have been occurring. She asked what other options the city has in regards to cable providers. Mayor Smith said that at this time there are no other options available. He noted that the City of Rossville is scheduled to discuss similar cable issues at their meeting tonight.

Councilmember Bryant also had a resident inquire about the proposed plan to change Highway 24 from Topeka to Wamego to four (4) lanes. Mayor Smith has heard that there is currently no funding for this project or plans in writing so it is unlikely it will happen any time soon.

Councilmember Bryant has inquired if the city has a Comprehensive City Plan. She was advised that the city does but the figures are not accurate.

Councilman Ross briefly discussed the insurance coverage for members of the Silver Lake Housing Authority Board.

Officer Call told council that Officer Crow would like to attend that National D.A.R.E. Conference being held in Nashville, TN this summer. Crow is willing to provide his own transportation to this conference if the city pays for the cost of the conference along with two (2) nights lodging. Motion was made by Councilmember Deiter that Officer Crow be allowed to attend this conference with the cost of his meals, lodging and conference fee not exceed \$500.00. Motion was seconded by Councilman Kruger and approved.

Council was updated on the train derailment that recently occurred north of Silver Lake. Officer Call noted that they assisted the Shawnee County Sheriff's Department with traffic control in this area. They were also updated on the Shawnee County Commissioner meetings that have been held to discuss the closing of a railroad crossing on Valencia Rd.

Officer Call asked Mayor Smith if he could review the information he has obtained on the computer that the city is going to purchase for the police department. Mayor Smith and Councilmember Bryant will review this information after the meeting.

Officer Call reminded council to begin consideration on the days and hours they are going to allow the discharge of fireworks over the upcoming 4th of July holiday. Mayor Smith asked council to talk to area residents and get their opinions on this issue.

Council reviewed the letter from the Department of the Army in regards to Fort Riley's Sesquicentennial. The Fort Riley Honor Guard will be reenacting a historic ride from Fort Leavenworth to Fort Riley, Kansas from May 5 through May 16, 2004. This reenactment will consist of about a dozen riders from their unit. At a recent meeting council agreed that they could use the City Park and park restrooms as needed. Councilman Ross has talked to the school district and they agreed to allow them to use the shower facilities at the school. Officer Call indicated that he would be willing to prepare their dinner upon their arrival on May 8, 2004. Council agreed that the city could purchase the food for this meal. They also indicated that they would like to find a church or an organization that would be willing to provide them breakfast prior to departing on May 9, 2004. This matter was tabled until a future meeting.

Regular session April 5, 2004 cont'd.

Council was advised that the city has received a rent payment check from MidUSA Wireless for tower rental.

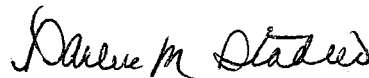
Mayor Smith asked Utility Superintendent Kalcik if he has cleaned the ditch adjoining Casey's General Store and extending to the bicycle path. Kalcik indicated that he would clean this ditch sometime this spring to help the drainage in this area.

Mayor Smith told council that he would like them to join him for lunch at the senior citizens center on Wednesday, April 21, 2004. Councilmember Bryant indicated that she would be able to eat with him. Smith noted that if any other member of council would like to go they should let City Clerk Stadler know.

A letter has been received from the Kansas Department of Health & Environment regarding the Stage 1 Disinfectants and Disinfection Byproduct Rule. This rule became effective for all groundwater systems on January 1, 2004. Utility Superintendent Kalcik said that he is in the process of completing the compliance report for this new rule.

Mayor Smith reminded council that the next meeting is scheduled for April 19, 2004 at 5:30 P.M. Councilmember Deiter and Councilman Boxberger indicated that they might not be able to attend this meeting. Mayor Smith noted that if any other member is unable to attend they should let City Clerk Stadler know as soon as possible.

With no further business to come before the council, Councilmember Bryant moved to adjourn the meeting at 8:30 P.M. The motion was seconded by Councilman Kruger and approved.



Darlene M. Stadler,
City Clerk

REGULAR SESSION MONDAY EVENING APRIL 19, 2004

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening April 19, 2004 with Mayor Mack Smith conducting the meeting and the following Councilmembers present: Nancy Bryant, Mike Kruger, Bill Ross (3) Absent: David Boxberger, Jean Deiter (2).

Motion was made by Councilman Ross, seconded by Councilman Kruger and approved that the minutes from the last regular session held on April 5, 2004 be accepted.

Mayor Smith told council that included with the appropriation is the first payment check made payable to Ford Motor Credit Company in the amount of \$9,793.21 for the new patrol car. The new car should be delivered sometime next week.

Claim voucher was submitted to the council for appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilmember Bryant and seconded by Councilman Ross that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Nancy Bryant, Mike Kruger, Bill Ross (3) NAY: None. Ordinance was declared passed and was given no. 1941.

Council reviewed the bids received for Water Tower Maintenance Programs. City Engineer Dekat was present to discuss these bids and answer any questions that council might have. The bids were for maintenance programs for the 50,000 gallon water tower and the 200,000 gallon water tower. City Engineer Dekat told council to consider whether or not it is economically feasible to continue maintaining the 50,000 gallon water tower. The bids for this tower ranged from \$24,800.00 to \$49,583.00. Dekat explained that there is no problem with having a single tower system. This tower is mainly used for storage purposes only. Councilman Kruger suggested that Utility Superintendent Kalcik obtain prices to have the old tower demolished prior to making any further decisions about this tower. He also asked that Kalcik obtain a price to have the roof of the old tower painted should the city decide to keep it. In regards to the new tower, the bids for the water tower maintenance program ranged from \$34,740.00 to \$61,172.00. City Engineer Dekat said that the seams on this tower were not sealed when the tower was constructed. He recommended that as part of this maintenance the city have these joints cleaned out and then sealed with sika-flex seam sealer to prevent any further damage. Council discussed the wide range of prices for this project. It was also suggested that the city hire someone to oversee this water tower project to make sure it is done correctly. City Engineer Dekat indicated that Bartlett & West Engineers could provide someone to oversee this project for approximately \$2,000.00 to \$8,000.00 depending on how much time the council wants them to spend at the site. Further discussion on these water tower issues was tabled until full council is present.

Building/Grounds Superintendent Taylor updated council on the bid that was accepted at the last meeting for replacement of the community building roof. He has been informed that the bid of \$6,153.00 received from D & D Construction did not include the cost of the shingles. Their bid with shingles included was increased to \$9,432.00. Motion was then made by Councilman Ross that the city accepted the bid received from Dultmeier Roofing in the amount of \$8,151.57. This bid also includes the replacement of the well house roof. Motion was seconded by Councilmember Bryant and approved. Mayor Smith said he would talk to the senior citizens and ask if they would be able to provide any assistance with funding for this roof replacement.

City Clerk Stadler reported that a letter has been received from EMC Insurance Companies advising that they will not pay for any loss or damage to the community building roof because the damage was not caused by any weather condition. City Attorney Hanson was asked to call the city insurance agent and discuss this matter.

Regular session April 19, 2004 cont'd.

Motion was made by Councilman Ross, seconded by Councilman Kruger and approved that David Stadler be appointed to vote for the City of Silver Lake at the annual meeting to elect supervisors for Tri-County Drainage District No. 1.

Motion was made by Councilman Ross to approve the Master Equipment Lease-Purchase Agreement for the 2004 Ford Crown Victoria. Motion was seconded by Councilmember Bryant and approved.

City Attorney Hanson advised that an advanced graduate class at Kansas State University is interested in preparing a comprehensive city plan for the City of Silver Lake. The city would have to pay all expenses, including production materials and travel. He said this generally amounts to about \$3,500.00. They would begin preparation in January 2005 and conclude by May 2005. Motion was made by Councilman Ross that City Attorney Hanson be authorized to make contact with Kansas State University and proceed with the preparation of this comprehensive city plan. Motion was seconded by Councilman Kruger and approved.

Council was advised that the computer has been purchased for the police department. Mayor Smith noted that the bill for this computer was included in the appropriation ordinance. The city was responsible for paying \$193.00 for this computer as the remaining balance was paid with funds received from the Governor's Federal Grant Program.

City Clerk Stadler reported that when she went to renew the Certificate of Deposit that matured at Silver Lake Bank on April 15, 2004, the bank advised her of a higher interest rate if the certificate was renewed for eleven (11) months. Motion was then made by Councilmember Bryant to renew the Certificate of Deposit for eleven (11) months at a rate of 2.10 %. Motion was seconded by Councilman Kruger and approved.

Council briefly discussed the low attendance at the Bicycle Safety Rodeo that was held on April 17, 2004. Further discussion concerning how to increase the attendance at this annual event will be held when Officer Call is present.

At a future meeting council will consider the days and hours they are going to allow the discharge of fireworks over the upcoming 4th of July holiday. It was noted that there was an article in the Ledger last week asking for opinions on this issue.

The Fort Riley Honor Guard will be reenacting a historic ride from Fort Leavenworth to Fort Riley, Kansas from May 5 through May 16, 2004. This reenactment will consist of about a dozen riders from their unit. At a recent meeting council agreed that they could use the City Park and park restrooms as needed. Councilman Ross has talked to the school district and they agreed to allow them to use the shower facilities at the school. Officer Call indicated that he would be willing to prepare their dinner upon their arrival on May 8, 2004. Motion was made by Councilman Kruger that the city spends up to \$200.00 on food and the utensils needed to feed these riders. Motion was seconded by Councilmember Bryant and approved. They also indicated that they would like to find a church or an organization that would be willing to provide them breakfast prior to departing on May 9, 2004. This matter was tabled until a future meeting.

Council Kruger reported that he took the aerial photo of Silver Lake in for framing. Utility Superintendent Kalcik will pick up this photo when he takes the updates to the city base map, zoning maps and water/sewer line maps in for framing.

Regular session April 19, 2004 cont'd.

Mayor Smith told council that he would like them to join him for lunch at the senior citizens center on Wednesday, April 21, 2004. Smith noted that if any other member of council would like to go they should let City Clerk Stadler know.

Mayor Smith updated council on some recent crime that has occurred in Silver Lake.

Mayor Smith commended the individuals that have donated many hours assisting with the Bicycle Safety Program over the past fifteen (15) years. He noted that Officer Snyder works more hours than he accounts for in order to make this event successful. The council appreciates all their dedication.

Mayor Smith told council that Galaxy Cablevision is scheduled to add Fox Sports Net to the basic channel lineup in Silver Lake during this first week of May. He noted that the City of Rossville is currently looking at other cable options.

Mayor Smith asked Utility Superintendent Kalcik if he has cleaned the ditch adjoining Casey's General Store and extending to the bicycle path. Kalcik indicated that he mowed this ditch today and that he would clean it sometime this spring to help the drainage in this area.

Council reviewed a Memorandum from the Departments of the Army and the Air Force National Guard of Kansas regarding their appreciation for the traffic control assistance that Officer Call provided when they recently moved thirty (30) Heavy Equipment Transport Trucks from St. Marys, KS to Kansas City, Ks.

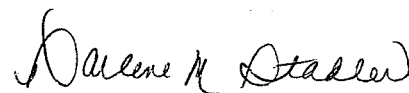
A letter has been received regarding "Biking Across Kansas" coming to the Silver Lake area on Friday, June 11, 2004. Mayor Smith indicated that he would contact this group about their visit to the Silver Lake area.

Mayor Smith told Utility Superintendent Kalcik that he would like them to begin mosquito spraying as soon as the temperature warms up. There is already a sign of mosquitoes and he didn't want Kalcik to have to wait for council approval to begin. Kalcik noted that they would spray on Wednesday evenings as they have done in the past.

Mayor Smith reminded council that the next meeting is scheduled for May 3, 2004 at 5:30 P.M. The following meeting will be held on May 17, 2004 at 5:30 P.M.

Council was reminded that bid letting for the 2004 Street Repair Project is scheduled for April 26, 2004 at 4:00 P.M. Also, that Delta Street Sweeping is scheduled to clean the streets on April 26, 2004.

With no further business to come before the council, Councilman Kruger moved to adjourn the meeting at 7:00 P.M. The motion was seconded by Councilman Ross and approved.



Darlene M. Stadler,
City Clerk

REGULAR SESSION MONDAY EVENING MAY 3, 2004

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening May 3, 2004 with Mayor Mack Smith conducting the meeting and the following Councilmembers present: Jean Deiter, Mike Kruger, Bill Ross (3) Absent: David Boxberger, Nancy Bryant (2).

Mr. Jim Yette with Mid USA Wireless was present to discuss his lease agreement with the City of Silver Lake. This agreement allows him to erect an antenna on the water tower to provide wireless broadband internet service to the area. He indicated that the tower placement section of the lease agreement is in error as it refers to the antenna being placed on the new water tower and council gave him approval to place it on the old water tower. The antenna will have to be mounted different on the old water tower. Council instructed Utility Superintendent Kalcik to meet with Mr. Yette regarding an agreeable location to mount this antenna. Kalcik can give authorization for this change and then present this revision to council at the next meeting.

Motion was made by Councilmember Deiter, seconded by Councilman Ross and approved that the minutes from the last regular session held on April 19, 2004 be accepted as amended.

Council reviewed the monthly financial report prepared by Councilman Boxberger.

Claim voucher was submitted to the council for appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Ross and seconded by Councilman Kruger that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Jean Deiter, Mike Kruger, Bill Ross (3) NAY: None. Ordinance was declared passed and was given no. 1942.

Council reviewed the bids opened at the last meeting for the Water Tower Maintenance Programs. The bids were for maintenance programs for the 50,000 gallon water tower and the 200,000 gallon water tower. Council was asked to consider whether or not it is economically feasible to continue maintaining the 50,000 gallon water tower. Utility Superintendent Kalcik indicated that the cost to demolish this tower would be anywhere from \$15,000.00 to \$50,000.00 depending on whether or not there is lead paint on the tower. He noted that the cost to have the roof of the 50,000 gallon tower painted would be approximately \$2,250.00. After further discussion council agreed to proceed with painting the 200,000 gallon water. The low bid for this project was received from Central Tank. Motion was then made by Councilman Ross to accept the bid of \$24,800.00 received from Central Tank. The additional work needed that is not included in this bid is using sika-flex seam sealer around the roof line. The quoted cost for this is \$5.00 per linear foot. Motion was seconded by Councilmember Deiter and approved. Utility Superintendent Kalcik was also instructed to negotiate a price to paint the 50,000 gallon tower roof and then report back to council. He will also contact City Engineer Dekat about presenting a proposal for overseeing this project.

Mayor Smith told council that bid letting for the 2004 Street Repair Project was held April 26, 2004 at 4:00 P.M. Council reviewed the summary of the three bids received for this project. They agreed not to proceed with the 3" overlay at the community building, as this amount would have to come out of the General Fund. They also decided not to proceed with the sidewalk construction on Lake St.. Motion was then made by Councilman Ross that the other concrete curb projects that were bid on by Saia Construction and Andrews Asphalt & Construction be deferred until later this year. Motion was seconded by Councilman Kruger and approved. In regards to street project, after the 3" overlay at the community building project is deleted, the low bidder is Bettis Asphalt & Construction, Inc. Motion was then made by Councilman Kruger that the bid of \$32,789.12 received from Bettis Asphalt & Construction, Inc. for the 2004 Street Repair Project be accepted. Motion was seconded by Councilmember Deiter and approved. Utility Superintendent Kalcik was asked to contact the bidders regarding this award acceptance.

Regular session May 3, 2004 cont'd.

Accordance with the statues, Mayor Smith presented to council for their approval the following names for appointive offices to the City of Silver Lake: City Clerk - Darlene Stadler, Assistant City Clerk - Janie Kay Gowin, Utility Superintendent - Russell Kalcik, Building/Grounds Superintendent - Ronald Taylor, Chief of Police - Randall Call, Police Officer - Kent Crow, Part Time Police Officer - Bradley Snyder, Part Time Police Officer - Tracey Trammel, Part Time Police Officer - Anthony Garcia, Part Time Light Custodian - Dan Farris, City Attorney - Gary Hanson, Assistant City Attorney - Todd Luckman, City Judge - Karen Wittman, City Engineer - Greg Dekat. By motion duly made by Councilmember Deiter, the council approved the list of names submitted by Mayor Smith for their appointive positions for a term of one (1) year. Motion was seconded by Councilman Ross and approved.

A written request has been received from Bethel Chapel to use the community building on June 12, 2004 for a breakfast feed to raise money for the Relay for Life Cancer Walk. Motion was made by Councilman Ross that this request be accepted and that the fee for this event be waived. Motion was seconded by Councilman Kruger and approved.

Officer Call gave the monthly police report.

Officer Call reported that the new patrol car has arrived. It has been taken to Topeka to be striped. He also mentioned that he has received a letter from a company that purchases old patrol cars. He will contact this company prior to the next meeting.

Motion was made by Councilman Ross to adopt a Resolution authorizing the discharge of fireworks between the hours of 8:00 A.M. and 12:00 midnight on the days of July 2, 3, 4 and 5, 2004. Motion was seconded by Councilman Kruger and approved. Officer Call discussed police coverage over this holiday weekend. He also mentioned a concern one of the officers had in regards to holiday pay. No action was taken at this time.

Officer Call told council that the police department printer is not compatible with the new computer. It was suggested that they look into purchasing a printer that includes a fax machine, copier and a scanner as the police department could use all of these items. Motion was made by Councilman Ross, seconded by Councilman Kruger and approved that the police department purchase a printer that includes a fax machine, copier and a scanner with the price not to exceed \$350.00. Council suggested that Officer Call look into the price of ink cartridges for the printer that he is interested in purchasing. Discussion was held concerning an additional phone line for the fax machine. Council agreed that the existing phone line should be used for the fax machine to avoid an additional phone line charge.

Council briefly discussed adding internet service at city hall and the police station. It was noted that the agreement with Mid USA Wireless allows for one (1) free internet connection at a city building. Mayor Smith indicated that he would like this free connection made at city hall. No further action was taken at this time.

Motion was made by Councilman Ross that Utility Superintendent Kalcik purchases a small trailer to haul the mosquito sprayer on so it does not have to be moved from truck to truck. The cost of the trailer shall not exceed \$314.00. Motion was seconded by Councilmember Deiter and approved.

Building/Grounds Superintendent Taylor reported that Dultmeier Roofing has completed the replacement of the community building roof and the well house roof. He noted that they upgraded the shingles that were placed on the community building roof.

Regular session May 3, 2004 cont'd.

Building/Grounds Superintendent Taylor reported that Part Time Summer Employee Mindy Pfannenstiel should start working sometime this month.

City Attorney Hanson advised that the advanced graduate class at Kansas State University has accepted the city request that they prepare a comprehensive city plan for the City of Silver Lake. The city will have to pay all expenses, including production materials and travel. He said this generally amounts to about \$3,500.00. They will begin preparation in January 2005 and conclude by May 2005.

Council continued discussion from the last meeting regarding a letter the city has received from EMC Insurance Companies advising that they will not pay for any loss or damage to the community building roof because the damage was not caused by any weather condition. City Attorney Hanson has contacted the city insurance agent regarding this matter and he was going to follow up on this issue. City Attorney Hanson has also requested a complete copy of the city insurance policy.

City Attorney Hanson updated council on an issue concerning insurance coverage for the Silver Lake Housing Authority. The city insurance agent is currently following up on this matter.

Councilman Ross has been advised of an individual that would be willing to write a park grant should the city decide to apply for a grant sometime in the future. Council will consider this offer if funds become available for park equipment, as the city would have to pay for a portion of the total project price.

The Fort Riley Honor Guard will be reenacting a historic ride from Fort Leavenworth to Fort Riley, Kansas from May 5 through May 16, 2004. This reenactment will consist of about a dozen riders from their unit. Officer Call has offered to prepare their dinner upon their arrival on May 8, 2004. Members of the First Baptist Church have offered to provide them breakfast prior to departing on May 9, 2004.

A letter has been received from Philip and LaRita Neeley asking if it is okay if they plant flowers in the area of the "Welcome to Silver Lake" monuments. The council accepted this offer and asked that a thank you letter be sent to them for this offer and for a job well done in previous years. The city has received a lot of positive comments on how much nicer these flowers make the monuments look.

Mayor Smith and Building/Grounds Superintendent Taylor enjoyed the lunch they ate at the senior citizens center.

Mayor Smith told council that Galaxy Cablevision is scheduled to add Fox Sports Net to the basic channel lineup in Silver Lake sometime this week. City Clerk Stadler was asked to contact Galaxy Cablevision about some complaints received concerning the picture quality on channels 19 and 20.

Mayor Smith reminded council that the next meeting is scheduled for May 17, 2004 at 5:30 P.M.

Council reviewed a letter received from the Department of Human Resources concerning a former employee. No action was taken on this issue.

With no further business to come before the council, Councilman Kruger moved to adjourn the meeting at 7:00 P.M. The motion was seconded by Councilmember Deiter and approved.

Darlene M. Stadler
City Clerk

REGULAR SESSION MONDAY EVENING MAY 17, 2004

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening May 17, 2004 with Mayor Mack Smith conducting the meeting and the following Councilmembers present: Nancy Bryant, Jean Deiter, Mike Kruger, Bill Ross (4) Absent: David Boxberger, (1).

Carolyn Gaston, a representative from Sprint was present to advise that Sprint is now offering FastConnect DSL. She provided information on this service along with information on telemarketing fraud. The internet provider is EarthLink and she noted that their service allows you to talk on the phone while using the same line for high-speed internet access.

Motion was made by Councilmember Deiter, seconded by Councilman Kruger and approved that the minutes from the last regular session held on May 3, 2004 be accepted as amended.

Council was advised that included with the bills to be paid tonight is payment to Dultmeier Roofing for the replacement of the community building roof and the well house roof. It was noted that lifetime shingles were used on the community building roof.

Claim voucher was submitted to the council for appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Ross and seconded by Councilmember Bryant that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Nancy Bryant, Jean Deiter, Mike Kruger, Bill Ross (4) NAY: None. Ordinance was declared passed and was given no. 1943.

Utility Superintendent Kalcik reported that at the last meeting council inadvertently approved the wrong bid amount for the Water Tower Maintenance Program. The bid they approved was for the 50,000 gallon water tower and not the 200,000 gallon tower. Motion was made by Councilman Ross to amend the bid amount received from Central Tank to \$34,750.00. The additional work needed that is not included in this bid is using sika-flex seam sealer around the roof line. The quoted cost for this is \$5.00 per linear foot. Motion was seconded by Councilmember Deiter and approved.

Council has received a draft agreement from City Engineer Dekat for their service to oversee and inspect the painting of the water tower project. This agreement gave a construction phase hourly estimate with the total construction phase cost not to exceed \$4,200.00. Motion was made by Councilman Kruger, seconded by Councilmember Deiter and approved that this agreement be accepted.

Utility Superintendent Kalcik advised that Bettis Asphalt & Construction, Inc. has notified him that due to their large work load this summer, they will not be able to complete the 2004 Street Repair Project in the time frame that the city requested. They have contacted Andrews Asphalt & Construction, Inc. and they have agreed to complete the work at the same price that Bettis Asphalt & Construction, Inc. quoted. Motion was made by Councilmember Bryant to accept the withdrawal requested from Bettis Asphalt & Construction, Inc. and award this project to Andrews Asphalt & Construction, Inc. The contract amount would be \$32,789.12. Motion was seconded by Councilman Kruger and approved.

Motion was made by Councilman Ross to renew the Certificate of Deposit that matures at Silver Lake Bank on May 18, 2004. Motion was seconded by Councilman Kruger and approved.

A Silver Lake resident with a permit to build a fence was present to address boundary issues.

The Fort Riley Honor Guard was in Silver Lake on May 8, 2004 as part of the reenactment of the historic ride from Fort Leavenworth to Fort Riley, Kansas. This reenactment consisted of about a dozen riders from

Regular session May 17, 2004 cont'd.

this unit. Officer Call and Officer Snyder prepared their dinner upon their arrival and members of the First Baptist Church provided them breakfast prior to departing on May 9, 2004. Mayor Smith noted that Building/Grounds Superintendent Taylor, City Clerk Stadler and Assistant City Clerk Janie Gowin assisted with this event. He noted that several of these employees assisted with this event on their own time and not on city time.

Mayor Smith told council that he has been notified that the city application for the 2004 Bulletproof Vest Partnership Grant Program has been approved. The city was awarded \$1,003.50, which is a 50% match, for the purchase of bullet proof vests for the police officers.

Officer Call told council that the city has received a grant to obtain a drug detection scope from EPG/Technology Transfer Program. Along with this scope they provide the training for operation of the scope. This training will be held in Baltimore, Maryland in July. The company pays for the training, lodging and the airfare to Baltimore. The city will have to reimburse Officer Call for his meals.

Officer Call reported that Officer Crow and Fire Chief Joe Hawkins removed all of the equipment from the old patrol car today. He has contacted the Government Cars Distribution Center, Inc. in Florida and they have offered \$1,250.00 for this car and they would come to Silver Lake and pick it up. City Attorney Hanson also mentioned that there is a company in Kansas City that provides a similar service. Officer Call was asked to contact this other company regarding what offer they would make on this vehicle. Motion was then made by Councilman Kruger that this patrol car be sold for \$1,250.00 unless the company in Kansas City makes a better offer. Motion was seconded by Councilmember Deiter and approved.

Officer Call told council that he would like to include the purchase of two (2) taser guns in the 2005 budget. He estimated that the total cost to purchase these guns and holsters would be approximately \$1,000.00. There is training for the use of these taser guns being held in Hutchinson this July. Motion was made by Councilman Ross, seconded by Councilmember Bryant and approved that Officer Call attends this training in Hutchinson.

Discussion was held concerning the mowing of the ditches along Highway 24 through Silver Lake. Utility Superintendent Kalcik was instructed to contact the Kansas Department of Transportation to determine the mowing requirements for these ditches.

Council continued discussion from the last meeting regarding a letter the city has received from EMC Insurance Companies advising that they will not pay for any loss or damage to the community building roof because the damage was not caused by any weather condition. City Attorney Hanson advised that he has not heard a reply from the city insurance agent regarding this matter.

City Attorney Hanson updated council on an issue concerning insurance coverage for the Silver Lake Housing Authority. Councilmember Deiter was asked to contact the city insurance agent and follow up on this matter.

Council discussed recent crimes that have occurred in Silver Lake. Councilman Kruger inquired as to whether or not police reports are listed in the Ledger. He said that if residents read in the Ledger that there have been robberies, they would be more cautious and start locking doors. Officer Call indicated that he would contact the Ledger about this issue.

Regular session May 17, 2004 cont'd.

Mayor Smith asked Utility Superintendent Kalcik if Mr. Jim Yette with Mid USA Wireless has erected the antenna on the water tower to provide wireless broadband internet service to the area. Kalcik reported that they were able to come up with an agreeable location for this antenna and that it has been mounted.

Officer Call told council that the police department has purchased and installed a printer that includes a fax machine, copier and a scanner.

Part Time Summer Employee Mindy Pfannenstiel should start working as soon as her school is out.

Mayor Smith asked if Philip and LaRita Neeley have planted the flowers in the area of the "Welcome to Silver Lake" monuments yet. He was advised that they have not been planted yet.

Mayor Smith and Building/Grounds Superintendent Taylor attended the Annual Memorial Service at the Silver Lake Community Building last week. At this service the Silver Lake Senior Citizens dedicated the flowerbed and flagpole in memory of several members that have died this past year. Mayor Smith mentioned that the senior citizens are very appreciative of Building/Grounds Superintendent Taylor and all of the work he did to assist them with these projects.

Mayor Smith told council that Fox Sports Net has been added to the basic channel lineup in Silver Lake. He noted that Galaxy Cablevision would soon be replacing an antenna to improve the picture quality on channels 19 and 20.

Council discussed the letter received from the Department of Human Resources concerning a former employee. No action was taken on this issue.

A letter has been received from Casey's General Stores, Inc. regarding a corporate restructuring that will be occurring at the end of June 2004. They will soon be filing an application for a Cereal Malt Beverage License in the name of Casey's Retail Company.

The League of Kansas Municipalities has sent the city a copy of a letter that was sent to Governor Sebelius in regards to HB 2774. This letter requested her to veto this bill as it would drastically alter the status of the annexation laws of Kansas if it were to pass.

Mayor Smith reminded council that the next meeting is scheduled for June 7, 2004 at 5:30 P.M. It was noted that Councilman Boxberger and Councilman Kruger would not be able to attend this meeting. The remaining members all indicated that they would be able to attend.

Motion was made by Councilmember Deiter, seconded by Councilmember Bryant and approved that council adjourn into executive session at 6:55 P.M. to discuss matters relating to personnel. The regular session was scheduled to resume at 7:05 P.M.

The regular session resumed at 7:05 P.M.

Motion was made by Councilmember Bryant, seconded by Councilmember Deiter and approved that the salary of Assistant City Clerk Janie Kay Gowin be increase to \$10.00 per hour effective May 1, 2004.

With no further business to come before the council, Councilmember Deiter moved to adjourn the meeting at 7:06 P.M. The motion was seconded by Councilmember Bryant and approved.

REGULAR SESSION MONDAY EVENING JUNE 7, 2004

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening June 7, 2004 with Mayor Mack Smith conducting the meeting and the following Councilmembers present: Nancy Bryant, Jean Deiter, Bill Ross (3) Absent: David Boxberger, Mike Kruger (2).

Motion was made by Councilmember Deiter, seconded by Councilman Ross and approved that the minutes from the last regular session held on May 17, 2004 be accepted as amended.

Mayor Smith presented the financial report complimenting council on the fact that we are presently approximately 24% under budget. It was moved by Councilmember Deiter, seconded by Councilmember Bryant and approved to accept the financial report as presented.

Claim voucher was submitted to the council for appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Ross and seconded by Councilmember Bryant that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Nancy Bryant, Jean Deiter, Bill Ross (3) NAY: None. Ordinance was declared passed and was given no. 1944.

Brian Fox, Fox Retail Liquor, was present to discuss Sunday Liquor Sales. He outlined what he believes to be approximately a 5% to 7% decrease in sales over the last three months. Mayor Smith explained that the Silver Lake City Council has chosen not to "Opt Out" because State Legislature did not take action to change the State Statute, which has been determined to be non uniform. Mayor Smith volunteered to investigate with the city attorney to see if there have been any developments that might alter past council positions. He also invited Mr. Fox to feel free to address the council in the future as the council is committed to helping our businesses succeed.

Cori Wegner was present to discuss a petition for establishment of a Recreation Commission. She informed Councilmembers that she has the necessary signatures and would like to move forward to have it placed on the ballot for the primary election in August. Ms. Wegner was advised to have Petitioners names verified with Shawnee County Election Commissioner and the council will proceed to set up a meeting between the school board and the city Councilmembers. Ms. Wegner gave June 16th as the deadline to have it placed on the Primary Election Ballot.

Assistant City Clerk Gowin was requested to research information from 1999 when there was a request to establish a Recreation Commission and it was voted down.

Application for Cereal Malt Beverages Retail License was presented from Casey's. It was explained that due to a corporate restructuring of Casey's General Stores, Inc. all Casey's General Stores, Inc. in the State of Kansas are being transferred to Casey's Retail Company, an affiliated Iowa corporation. Councilmember Ross moved, Councilmember Deiter seconded and it was approved to approve the license as presented.

Police Chief Call presented the Police Department Activity Report for April 26 - May 25, 2004. Chief Call was complimented on the new format of the report and suggestions for two revisions were given.

Police Chief Call requested approval to purchase a dual head VCR recorder for the purpose of making copies of videotapes made during traffic stops. The approximate price is estimated to be \$199. Councilmember Deiter directed him to purchase the recorder at a cost of \$200 or less.

Regular session June 7, 2004 cont'd.

Police Chief Call informed Councilmembers that the 1997 Patrol Car was sold for \$1,250.00 to Government Cars Distribution Center, Inc. in Florida. He tried to get information on a company out of Kansas City who provides a similar service, but was unsuccessful in locating them. The Florida company came to pick up the vehicle and purchased it site unseen.

Mayor Smith presented an Executive Summary from the Economic Development in Topeka/Shawnee County regarding a proposed increase in the .25% countywide retailers' sales tax to .5%. The sales tax question will be placed on the August 3, 2004 General Election Ballot. Mayor Smith asked Councilmembers to review the information provided. It will be placed on the agenda for consideration and vote by all five (5) Councilmembers at the June 21st council meeting.

Building/Grounds Superintendent Taylor reported that part-time summer employee, Mindy Pfannenstiel is now here and they have resumed the summer mowing schedule.

Building/Grounds Superintendent Taylor reported that he has noticed a great deal of litter at the park some nights since ball season has resumed. He was directed to contact one of the Silver Lake Ball Association volunteers and ask for their cooperation in keeping the park clean.

Building/Grounds Superintendent Taylor reported that flowers have been planted around the "Welcome to Silver Lake" signs. Mayor Smith instructed Assistant City Clerk Gowin to send a thank-you note to Phil and LaRita Neeley for this.

Councilmember Ross expressed concerns about parking at the Lion's Club Park. He would like council to continue to try and pursue ways to increase and/or improve parking in that location.

Councilmember Ross also has received a complaint about the thermostat setting at the community building. Building/Grounds Superintendent Taylor explained that it has been programmed and set according to the wishes of those attending the senior meal site.

Councilmember Deiter brought to the attention of Council the condition of the east "Welcome to Silver Lake" sign. Discussion was held on cleaning and sealing the sign since these have been investigated on prior occasions. Utility Superintendent Kalcik was directed to make some phone calls to get suggestions regarding maintenance of the signs.

Councilmember Ross complimented Utility Superintendent Kalcik on his prompt response to repair a water leak in a line at the Lion's Club Park.

Mayor Mack Smith reported on a program "A Tribute Past Due" presented on Memorial Day in honor of World War II Veterans. It was a joint effort of the Rossville American Legion Post 31 and the Silver Lake American Legion Post 160. Mayor Smith was unable to attend, however his remarks were read and well received.

Councilmember Deiter reported the Housing Authority has hired a former contract maintenance employee as one of their own employees, allowing that employee to be covered under their insurance policy.

Utility Superintendent Kalcik was questioned about mowing requirements of the ditches along Highway 24 through Silver Lake. He reported that he just received the information from Kansas Department of Transportation and has not had time to review it. That information will be made available in Councilmembers packets for discussion at the June 21, 2004 meeting.

Regular session June 7, 2004 cont'd.

Mayor Mack Smith said he and City Attorney Hanson are still pursuing the issue of payment for loss or damage to the community building and roof.

Governor Sebelius vetoed HB 2774 as requested by The League of Kansas Municipalities. If passed, this bill would have drastically altered the status of annexation laws of Kansas.

The Shawnee County Parks & Recreation Aerobics Class that meets at the Community Building Tuesday and Thursday evenings is requesting to hold their sessions from 6:00 A.M. to 7:00 A.M. on Tuesdays and Thursdays this summer. Mayor Mack Smith suggested that the Assistant City Clerk obtain approval from the senior meal site personnel, and as long as it is agreeable with them, there would be no problem changing from evenings to mornings. Assistant City Clerk was directed to notify Shawnee County Recreation personnel if the change is possible.

Mayor Smith reminded council that the next meeting is scheduled for June 21, 2004 at 5:30 P.M. It is important that we have all five Councilmembers present, if possible, so he instructed the Assistant City Clerk to contact the two Councilmembers absent tonight, to see if they can be present on June 21, 2004 at 4:00 P.M. If they cannot be here at that time, we will hold the meeting at the regular 5:30 P.M. time on that date.

Motion was made by Councilmember Deiter, seconded by Councilmember Bryant and approved that council adjourn into executive session at 5:20 P.M. for a period not to exceed 15 minutes to discuss a personnel issue.

The regular session resumed at 5:35 P.M.

With no further business to come before the council, Councilmember Ross moved to adjourn the meeting at 5:36 P.M. The motion was seconded by Councilmember Bryant and approved.

Janie Kay Gowin,
Assistant City Clerk

REGULAR SESSION MONDAY EVENING JUNE 21, 2004

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday June 21, 2004 with Mayor Mack Smith conducting the meeting and the following Councilmembers present: David Boxberger, Nancy Bryant, Jean Deiter, Mike Kruger, Bill Ross (5), Absent: None.

Motion was made by Councilmember Bryant, seconded by Councilman Ross and approved that the minutes from the last regular session held on June 7, 2004 be accepted.

Claim voucher was submitted to the council for appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Ross and seconded by Councilman Kruger that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: David Boxberger, Nancy Bryant, Jean Deiter, Mike Kruger, Bill Ross (5) NAY: None. Ordinance was declared passed and was given no. 1945.

Mayor Smith asked for council's consideration in becoming a member of the Topeka Chamber of Commerce. He has been provided information regarding the membership fee and the benefits of becoming a member. The cost for a two (2) year membership would be \$549.00. He indicated that the representative that contacted him about becoming a member noted that they would be willing to meet with council about the benefits of becoming a member. Council agreed that they would like to meet with a representative before giving further consideration on this matter. This matter was tabled until July 19, 2004.

Councilmember Deiter entered the meeting at 4:10 P.M.

Council discussed the Executive Summary from the Economic Development in Topeka/Shawnee County regarding a proposed increase in the countywide retailers' sales tax. The sales tax question will be placed on the August 3, 2004 General Election Ballot and they would like an endorsement from the City of Silver Lake in support of this increase. The city would have the option to share with the City of Rossville and the City of Auburn a rotating seat on the board that would determine how the revenue earned from this tax increase would be spent. The yearly cost to for a rotating seat on this board would be \$5,000.00. After discussion council endorsed the proposed tax increase but they were not in favor of the rotating seat on this board.

Building/Grounds Superintendent Taylor advised that he has contacted a stone company regarding the condition of the east "Welcome to Silver Lake" monument. He was told that the markings on this monument are imperfections in the stone and that sealing the stone would not help. No action was taken.

Officer Call reported that he has received several complaints concerning safety issues with the pond located in Lakeland Subdivision. He was advised that since this pond is located on private property, all complaints should be forwarded to Eldon Roberson, as he is the property owner. Officer Call will also talk to Mr. Roberson about erecting signs around the pond to help prevent trespassing.

Officer Call also mentioned that he has received several inquires about rules and regulations concerning Pocket Rockets, a new low powered motor cycle available in this area. It was suggested that he contact the City of Topeka to determine what rules and regulations they have for similar low powered motor cycles.

City Accountants Doug Glenn and Gloria Keating were present and distributed the 2003 Audit Report. They briefly explained the new audit format. Council will review this audit report and City Accountant Glenn will address any questions they have at the next meeting.

Regular session June 21, 2004 cont'd.

City Account Glenn also discussed preparation of the 2005 Budget. He asked that each department prepare a list of items that need to be included in this budget. He will be at the next meeting to discuss the budget and the budget preparation time frame further.

The Silver Lake City Council held a special joint meeting at 5:00 P.M., in conjunction with the Silver Lake Board of Education. The purpose of this joint meeting is to consider the sufficiency of a petition requesting that the City of Silver Lake and Unified School District #372 establish a joint recreation system.

Mayor Smith called the joint meeting to order with the following members present: David Boxberger, Nancy Bryant, Jean Deiter, Mike Kruger, Bill Ross (5) Absent: None.

President Grant called the joint meeting to order with the following members present: Brad Bryant, Cindy Hill, Cindy Hawkins, Mike Perry, Susan Runyan (6) Absent: Cheri Corwin (1).

Mayor Smith read the certification of the petition certified by Elizabeth Ensley, Commissioner of Elections.

Motion was made by Councilman Ross to adopt a resolution stating that the said petition is found sufficient under the provisions of K.S.A. 12-1925. Motion was seconded by Councilmember Bryant and approved.

Motion was made by Boardmember Bryant to adopt a resolution stating that the said petition is found sufficient under the provisions of K.S.A. 12-1925. Motion was seconded by Boardmember Runyan and approved.

Motion was made by Councilman Ross to adopt a resolution requesting that the Commissioner of Elections of Shawnee County, Kansas call an election on the 3rd day of August, 2004 on the question of the establishment of a joint recreation system in accordance with provisions of K.S.A. 12-1295. Motion was seconded by Councilman Boxberger and approved.

Motion was made by Boardmember Runyan to adopt a resolution requesting that the Commissioner of Elections of Shawnee County, Kansas call an election on the 3rd day of August, 2004 on the question of the establishment of a joint recreation system in accordance with provisions of K.S.A. 12-1295. Motion was seconded by Boardmember Hill and approved.

The joint meeting with the Silver Lake Board of Education adjourned at 5:15 P.M.

Motion was made by Councilman Boxberger to adopt a resolution claiming today as "Bill Ross Day" in Silver Lake in honor of his retirement and continuous support and involvement in the City of Silver Lake. Councilman Ross recently retired and has worked with children for approximately thirty (30) years with the majority of these years being in Silver Lake. Motion was seconded by Councilman Kruger and approved.

After discussion it was agreed that the next meeting would be held on July 7, 2004 at 3:30 P.M. The following meeting will be held on July 19, 2004 at 5:30 P.M.

City Clerk Stadler advised that the city has received the Shawnee County, Kansas Solid Waste Management Plan Five Year Update.

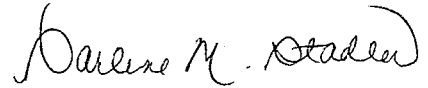
U.S.D. #372 has presented a plaque to the City of Silver Lake in recognition and gratitude for helping develop the job skills of Silver Lake High School Students.

Regular session June 21, 2004 cont'd.

Council briefly discussed the current fees being charged for audit and budget services. Prior to the next meeting City Clerk Stadler will look at what the price increases for these services have been for the last few years.

A letter has been received from the Department of Human Resources regarding the recent inspection of the city facilities to determine if unsafe or unhealthy working conditions might be present. The matter was tabled until City Attorney Hanson is present.

With no further business to come before the council, Councilman Boxberger moved to adjourn the meeting at 5:30 P.M. The motion was seconded by Councilmember Deiter and approved.



Darlene M. Stadler,
City Clerk

REGULAR SESSION WEDNESDAY EVENING JULY 7, 2004

The Governing Body of the City of Silver Lake met in regular session at city hall on Wednesday July 7, 2004 with Mayor Mack Smith conducting the meeting and the following Councilmembers present: David Boxberger, Nancy Bryant, Jean Deiter, Mike Kruger, Bill Ross (5). Absent: None.

Motion was made by Councilmember Deiter, seconded by Councilman Kruger and approved that the minutes from the last regular session held on June 21, 2004 be accepted with the following change being made: The cost for a two (2) year membership to the Topeka Chamber of Commerce would be \$549.00.

Councilman Boxberger gave the monthly financial report.

Claim voucher was submitted to the council for appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilmember Bryant and seconded by Councilman Ross that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: David Boxberger, Nancy Bryant, Jean Deiter, Mike Kruger, Bill Ross (5) NAY: None. Ordinance was declared passed and was given no. 1946.

Mr. Frank Kerr was present and introduced himself as a candidate for State Representative for the 51st District. He briefly discussed his position on several issues affecting small communities in Kansas.

Mr. Brian Fox, owner of Fox Retail Liquor was present to once again ask council to consider allowing liquor sales on Sundays. He indicated that he has had an approximate five (5) % decrease in sales on Saturdays since the City of Topeka has opted out of the state law that regulates alcoholic liquor sales on Sundays. City Attorney Hanson explained that if the council decides to opt out of the state law they would have to pass a charter ordinance, which would have to be published for two (2) consecutive weeks in the official city newspaper. Following these publications there is a sixty (60) day protest period. If a petition is received and is signed by ten (10) % of the qualified voters, a city election would have to be held on this issue. Council agreed that they would like to give Mr. Fox the same opportunities as the liquor stores have in other communities. Motion was then made by Councilmember Bryant to direct City Attorney Hanson to prepare a charter ordinance concerning liquor sales on Sundays and certain holidays. Council will consider this ordinance at the next meeting. Motion was seconded by Councilman Ross and approved.

Mayor Smith advised council that Diana Gillespie is scheduled to attend the July 19, 2004 meeting to ask for council's consideration in becoming a member of the Topeka Chamber of Commerce. She will discuss the benefits of becoming a member and explain the membership fees.

Motion was made by Councilman Boxberger that July 31, 2004 be proclaimed "Kansas All-Star Football Shrine Bowl Day" in Silver Lake in honor of Kyle Kruger, Scott Haverkamp and Coach C.J. Hamilton. They will be participating in the 31st Annual All-Star Football Game on that day. Motion was seconded by Councilmember Bryant and approved.

Officer Call gave the monthly police report.

Officer Call reported that they gave out numerous warnings about the discharging of fireworks over the recent holiday. Prior to next year council will consider making changes to the hours that fireworks can be lawfully discharged within the corporate limits of Silver Lake.

Council briefly discussed the police report that is published weekly in the Ledger. Council suggested that the officer's log on time not be part of this report.

Regular session July 7, 2004 cont'd.

Utility Superintendent Kalcik reported that Central Tank started the maintenance on the 200,000 gallon water tower on June 24, 2004. This project should be completed sometime next week. Kalcik mentioned that the inspector on this project said they are doing a good job.

Motion was made by Councilman Ross that Central Tank paints the roof of 50,000 gallon water tower at a cost of \$1,800.00. Motion was seconded by Councilman Boxberger and approved.

Utility Superintendent Kalcik has met with representatives from the Kansas Department of Transportation regarding the City Connecting Link Maintenance Agreement between them and the City of Silver Lake. This agreement indicates that they will mow their right-of-way through town about six (6) times per year. They will mow a twelve (12) foot wide path at six (6) inches tall. If the city wants these right-of-ways mowed shorter or more often, the city has to mow them. City Attorney Hanson will look into whether or not the city can require the property owners to mow these right-of-ways. In regards to snow removal and road work, they will maintain the driving lanes only. They will also be responsible for the regulatory signs only and tree limbs if they are a danger over the highway.

A complaint has been received concerning high weeds around the pond located in Lakeland Subdivision. Building/Grounds Superintendent Taylor indicated that the weeds in question are located in the water and can not be mowed.

City Accountants Doug Glenn and Gloria Keating were present to discuss the preparation of the 2005 Budget. Each department has prepared a list of items that need to be included in this budget. The 2005 Budget Hearing was scheduled for August 23, 2004.

City Accountant Doug Glenn asked council if they have any questions regarding the 2003 Audit Report he distributed at the last meeting. Council had no questions concerning this report.

City Attorney Hanson told council that he has reviewed the city insurance policy and he feels there should be coverage for the community building roof damage. The insurance company has advised that they will not pay for any loss or damage to this roof because the damage was not caused by any weather condition. City Attorney Hanson will write the insurance company and dispute their decision not to pay for this damage. He noted that he would send City Insurance Agent Ron Bolz a copy of this letter.

A letter has been received from the Department of Human Resources regarding the recent inspection of the city facilities to determine if unsafe or unhealthy working conditions might be present. This matter was tabled until City Attorney Hanson has reviewed this letter. Mayor Smith also asked City Attorney Hanson to follow up on the need for an extension request as the correction due date is July 26, 2004.

Officer Call was asked to follow up on several complaints received concerning an abandoned car in Lakeland Subdivision.

Officer Call told council he still needs to talk to Mr. Roberson about erecting signs around the pond in Lakeland Subdivision to help prevent trespassing. Call has received several complaints concerning safety issues with this pond.

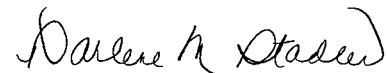
Officer Call also mentioned that the city does have rules and regulations governing Pocket Rockets, a new low powered motor cycle available in this area.

Regular session July 7, 2004 cont'd.

Council briefly discussed the current fees being charged for audit and budget services. No action was taken.

After discussion it was agreed that the next meeting would be held on July 19, 2004 at 5:30 P.M. The following meetings will be held on Wednesday, August 4, 2004 at 5:30 P.M., Monday, August 16, 2004 at 5:30 P.M. and Monday, August 23, 2004 at 5:30 P.M. It was noted the 2005 Budget Hearing is scheduled for the August 23, 2004 meeting.

With no further business to come before the council, Councilman Ross moved to adjourn the meeting at 5:50 P.M. The motion was seconded by Councilmember Deiter and approved.



Darlene M. Stadler,
City Clerk

REGULAR SESSION WEDNESDAY EVENING JULY 19, 2004

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday July 19, 2004 with Mayor Mack Smith conducting the meeting and the following Councilmembers present: David Boxberger, Nancy Bryant, Jean Deiter, Mike Kruger, Bill Ross (5) Absent: None.

A Silver Lake resident was present and advised that she tripped over a basketball goal that had fallen across a sidewalk in Lakeland Subdivision and sustained several injuries including a broken elbow. City Clerk Stadler reported that she has contacted the property owner and the basketball goal has been moved. It was noted that it is the responsibility of property owners to remove all obstructions from sidewalks that abut their property.

Motion was made by Councilman Boxberger, seconded by Councilmember Deiter and approved that the minutes from the last regular session held on July 7, 2004 be accepted as amended.

Claim voucher was submitted to the council for appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilmember Bryant and seconded by Councilman Boxberger that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: David Boxberger, Nancy Bryant, Jean Deiter, Mike Kruger, Bill Ross (5) NAY: None. Ordinance was declared passed and was given no. 1947.

Council briefly discussed the amount spent by an employee that recently attended a training conference in Nashville, TN. The total cost for this conference and expenses were not to exceed \$500.00. City Clerk Stadler was asked to determine if the total expenses exceeded \$500.00.

Motion was made by Councilman Ross, seconded by Councilman Kruger and approved that four (4) past due water/sewer accounts owed by former tenants of rental property be forwarded to the property owners for payment.

Mayor Smith introduced Diana Gillespie, with the Topeka Chamber of Commerce to council. She was present to ask for council's consideration in becoming a member of the Topeka Chamber of Commerce. She discussed the benefits of becoming a member and explained the membership fees. No action was taken at the time.

Assistant City Attorney Quentin Kurtz presented council with a draft Charter Ordinance that would exempt the city from K.S.A. 41-712, which applies to the city but is part of an enactment commonly known as the Kansas Liquor Control Act. Assistant City Attorney Quentin Kurtz explained that if the council decides to opt out of the state law, this charter ordinance would have to be published for two (2) consecutive weeks in the official city newspaper. Following these publications there is a sixty (60) day protest period. If a petition is received and is signed by ten (10) % of the qualified voters, a city election would have to be held on this issue. Motion was then made by Councilman Ross to approve this charter ordinance as presented. Motion was seconded by Councilmember Bryant and was then placed on final passage by roll call of the following vote: AYE: Mack Smith, David Boxberger, Nancy Bryant, Jean Deiter, Mike Kruger, Bill Ross (6) NAY: None. Charter Ordinance was declared passed and was given no. 8.

A written request has been received from Shawnee County Parks and Recreation to use the community building for several upcoming classes. They would like use of the building on Tuesday and Thursday evenings for aerobics and on numerous Monday afternoons for craft classes. Motion was made by Councilman Ross, seconded by Councilman Kruger and approved that these requests be accepted.

Regular session July 19, 2004 cont'd.

Utility Superintendent Kalcik reported that Central Tank has completed the maintenance on the 200,000 gallon water tower. They briefly discussed the fees for the inspector that inspected this project.

Mayor Smith asked Utility Superintendent Kalcik how mosquito spraying is going. Kalcik indicated that they are still spraying once a week.

Mayor Smith asked Officer Call if he talked to Mr. Roberson about erecting signs around the pond in Lakeland Subdivision to help prevent trespassing. Officer Call indicated that he has not talked to Mr. Roberson yet.

Officer Call reported that they were unable to repair the video system in the new patrol car. The company will be replacing this system with a new one.

City Attorney Hanson has written the city insurance company to dispute their decision not to pay for any loss or damage to the community building roof because the damage was not caused by any weather condition. He has not received a response to his letter.

Assistant City Attorney Quentin Kurtz indicated that he has looked into whether or not the city can require property owners to mow the highway right-of-ways in Silver Lake. He indicated that the city can not require the adjoining property owners to mow these right-of-ways. If the city wants these right-of-ways mowed shorter or more often than the Kansas Department of Transportation mows them, the city will have to do it.

Council discussed the letter received from the Department of Human Resources regarding the recent inspection of the city facilities to determine if unsafe or unhealthy working conditions might be present. Assistant City Attorney Kurtz has requested an extension as the corrective action due date is July 26, 2004. He has not heard a response regarding this extension request. He also asked Utility Superintendent Kalcik to write responses to the corrective actions that he has completed, so that this information can be included on the final report.

Assistant City Accountant Gloria Keating has provided a memo regarding the 2005 Budget. Mayor Smith asked council to review this information prior to the next meeting.

Mayor Smith advised council that supporters of the proposed recreation commission are having an informational town meeting on July 22, 2004. The guest speaker at the meeting is the recreation director from Baldwin City, KS.

Mayor Smith told council that he has received the Kansas Lifeline and the U.S. Water News publications if they are interested in reading them.

After discussion it was agreed that the next meeting would be held on Wednesday, August 4, 2004 at 5:30 P.M. The following meeting will be held on Monday, August 16, 2004 at 5:30 P.M. and Monday, August 23, 2004 at 5:30 P.M. It was noted the 2005 Budget Hearing is scheduled for the August 23, 2004 meeting.

Council reminded Officer Call that the officer's log time should not be part of the report he submits to the Ledger.

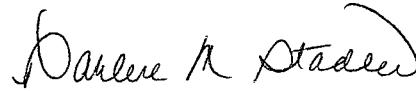
Assistant City Attorney Quentin Kurtz advised that the money the city would receive from the proposed increase in the countywide retailers' sales tax would not be restricted.

Regular session July 19, 2004 cont'd.

Brief discussion was held concerning the playground equipment at the city park. No action was taken.

Mayor Smith told council that he is scheduled to attend a United Way meeting this month.

With no further business to come before the council, Councilman Ross moved to adjourn the meeting at 7:15 P.M. The motion was seconded by Councilman Kruger and approved.



Darlene M. Stadler,
City Clerk

REGULAR SESSION WEDNESDAY EVENING AUGUST 4, 2004

The Governing Body of the City of Silver Lake met in regular session at city hall on Wednesday evening August 4, 2004 with Mayor Mack Smith conducting the meeting and the following Councilmembers present: David Boxberger, Nancy Bryant, Jean Deiter, Bill Ross (4) Absent: Mike Kruger (1).

Motion was made by Councilmember Deiter, seconded by Councilmember Bryant and approved that the minutes from the last regular session held on July 19, 2004 be accepted as amended.

Councilman Boxberger gave the monthly financial report. Council briefly discussed the year to date expenditures from the law enforcement funds.

Councilman Boxberger indicated that Certificate of Deposit # 916031 will be maturing at Silver Lake Bank on August 19, 2004. City Clerk Stadler was asked to contact the bank to find out what the current interest rates are and whether or not they have any promotional rates.

Officer Call told council that Officer Crow recently attended a training conference in which the city paid for three (3) days of training. Officer Crow did not attend the first day of this training because it was a review of training that he has already received. Council agreed that Officer Crow should take a day of vacation for the day he elected not to attend the training.

Claim voucher was submitted to the council for appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilmember Bryant and seconded by Councilman Ross that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: David Boxberger, Nancy Bryant, Jean Deiter, Bill Ross (4) NAY: None. Ordinance was declared passed and was given no. 1948.

Council briefly discussed the amount spent by an employee that recently attended a training conference in Nashville, TN. The total cost for this conference and expenses were not to exceed \$500.00. City Clerk Stadler indicated that the total expenses did exceed \$500.00. This employee will be asked to reimburse the city \$59.53, as this is the amount that exceeded \$500.00.

At the last meeting Diana Gillespie, with the Topeka Chamber of Commerce was present to ask for council's consideration in becoming a member of the Topeka Chamber of Commerce. She discussed the benefits of becoming a member and explained the membership fees. After discussion council agreed not to become a member at this time. Mayor Smith will advise them of council's decision.

City Accountants Doug Glenn and Gloria Keating were present to discuss the preparation of the 2005 Budget. Due to the approval of countywide retailers' sales tax increase at the primary election yesterday, it will only be necessary to increase the 2005 Budget one (1) mill. Motion was made by Councilman Boxberger that the Notice of Budget Hearing be published in the Ledger. The hearing has been set for August 23, 2004 at 5:30 P.M. Motion was seconded by Councilmember Bryant and approved.

Motion was made by Councilman Ross to adopt an ordinance attesting to an increase in tax revenues for budget year 2005. Motion was seconded by Councilman Boxberger and was then placed on final passage by roll call of the following vote: AYE: David Boxberger, Nancy Bryant, Jean Deiter, Bill Ross (4) NAY: None. Ordinance was declared passed and was given no. 1949.

Motion was made by Councilman Ross to adopt a Resolution that would waive the requirements of K.S.A. 75-1120a(a) for the year 2004. This statute relates to the generally accepted accounting principles (GAAP) in the preparation of financial statements and reports. It was the recommendation of City Accountant

Regular session August 4, 2004 cont'd.

Glenn that the city request a waiver from these procedures as they have no significant value to the city. Motion was seconded by Councilmember Deiter and approved.

Motion was made by Councilmember Bryant to approve the service agreement with Logan Business Machines for the copy machine. Motion was seconded by Councilman Ross and approved.

Officer Call gave the monthly police report.

Officer Call recently attended training in Baltimore, Maryland for a drug detection scope from EPG/Technology Transfer Program. The city has received a grant for this drug detection scope and the scope manufacturer paid for the training, lodging and airfare to Baltimore.

Officer Call reported that he has talked to Mr. Roberson about erecting signs around the pond in Lakeland Subdivision to help prevent trespassing.

Building/Grounds Superintendent Taylor has received a complaint regarding low hanging tree limbs at the Silver Valley Apartments on Gemini. Officer Call will follow up on this complaint and contact the property owners if necessary.

Building/Grounds Superintendent Taylor reported that Part Time Summer Employee Mindy Pfannenstiel's last day of work will be Wednesday, August 11, 2004. She will probably not return next year, as she needs to continue her education.

Utility Superintendent Kalcik told council that he would like to replace the school zone signs. He said there is now a school zone sign available that is neon green to better warn motorists of these signs. Motion was made by Councilmember Bryant that the school zone signs on Highway 24 be replaced with neon green signs with the price not to exceed \$553.00. Motion was seconded by Councilman Ross and approved. Council will consider replacing all other school zone signs sometime next year.

Utility Superintendent Kalcik told council that he is planning on painting the school crosswalks tomorrow.

Motion was made by Councilman Ross that Utility Superintendent Kalcik purchase a fifty five-(55) gallon barrel of mosquito spray at a cost of \$51.15 per gallon. Motion was seconded by Councilman Boxberger and approved.

Officer Call reported that the video system in the new patrol car has been replaced with a new system.

City Attorney Hanson has written the city insurance company to dispute their decision not to pay for any loss or damage to the community building roof because the damage was not caused by any weather condition. He has not received a response to his letter.

Council discussed the letter received from the Department of Human Resources regarding the recent inspection of the city facilities to determine if unsafe or unhealthy working conditions might be present. The city has requested an extension as the corrective action due date was July 26, 2004. As of this date the city has not heard a response regarding this extension request.

Council reviewed the reports from the inspector that inspected the 200,000 gallon water tower during the recent maintenance performed by Central Tank. They briefly discussed the fees for these inspections.

Regular session August 4, 2004 cont'd.

Mayor Smith recommended that council read the articles in current Kansas Government Journal relating to grant resources available for parks, Sunday liquor sales and annexation issues.

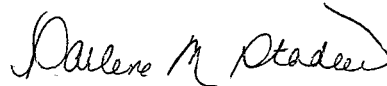
Mayor Smith reminded council that the next meeting is scheduled for Monday, August 16, 2004 at 5:30 P.M. The 2005 Budget Hearing is scheduled for the August 23, 2004 at 5:30 P.M. Councilmember Bryant noted that she would not be able to attend the August 16, 2004 meeting. Mayor Smith noted that he would not be able to attend the first meeting in September.

Mayor Smith told council that he has a video on the countywide retailers' sales tax increase if they are interested in viewing it.

Officer Call told council that Mac's Bar is having a barbecue on the bar's premises this weekend. He noted that they have received approval for this event.

Council briefly discussed the results of the primary election yesterday in which the proposed recreation commission was voted down.

With no further business to come before the council, Councilman Boxberger moved to adjourn the meeting at 6:50 P.M. The motion was seconded by Councilmember Deiter and approved.



Darlene M. Stadler,
City Clerk

REGULAR SESSION WEDNESDAY EVENING AUGUST 16, 2004

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening August 16, 2004 with Mayor Mack Smith conducting the meeting and the following Councilmembers Present: David Boxberger, Jean Deiter, Mike Kruger (3) Absent: Nancy Bryant, Bill Ross (2).

Sandy Manchester, 301 Gemini, was present with a request for approval to change boundaries and replace the privacy fence at that residence. Utility Superintendent Kalcik reviewed codes for fences. He also outlined the process for obtaining approval for a variance, and reviewed time frames for obtaining a variance. Since City Attorney Hansen was absent, the Mayor agreed to visit with Attorney Hansen and City Clerk Stadler about options available to make changes as requested. He will then inform Ms. Manchester what steps are needed for legal approval to install a new fence.

Motion was made by Councilmember Deiter, seconded by Councilman Boxberger and approved that the minutes from the last regular session held on August 4, 2004 be accepted as presented.

Claim voucher was submitted to the council for appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Kruger and seconded by Councilman Boxberger that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: David Boxberger, Jean Deiter, Mike Kruger (3) NAY: None. Ordinance was declared passed and was given no. 1950.

Councilman Boxberger announced that Certificate of Deposit # 916031 will be maturing at Silver Lake Bank on August 19, 2004. Council reviewed renewal rates obtained by Darlene M. Stadler, City Clerk, and discussed other options since interest rates are low. Councilman Boxberger moved and Councilman Kruger seconded and it was approved to renew this Certificate of Deposit for 15 months at the promotional rate of 2.48 %.

Building/Grounds Superintendent Taylor explained the reasons "Jake Brake" signs formerly posted as you enter Silver Lake on Highway 24 have been removed. One reason was the wording on signs, and the other was that they were mounted on posts owned by KDOT. Council instructed Utility Supervisor Kalcik to obtain costs of signs with acceptable wording and costs of new posts. Discussion was also held regarding enforcement, should council approve installation of the signs. Once costs are obtained, council will discuss enforcement with Chief of Police Call and council can then determine if the city should proceed to replace the signs.

Building/Grounds Superintendent Taylor reported that Part Time Summer Employee Mindy Pfannenstiel's last day of work was Wednesday, August 11, 2004. She will not return next year as she continues to further her education.

Utility Superintendent Kalcik informed council that the city's back hoe has a hydraulic cylinder that is leaking. Also, since this equipment is 11 years old and has 1300 hours, it is time for its 1000-hour check-up. Utility Superintendent Kalcik was asked approximately what the repairs and check-up estimate would be. Check-up work would be approximately \$800 and replacing the cylinder would depend if it is scarred or not. Councilman Kruger moved and Councilman Boxberger seconded approval of up to \$1500 to do repairs and check-up to the back hoe. If costs will exceed \$1500 the city would be notified before additional expenses are approved. Motion carried.

Regular session August 16, 2004 cont'd

Assistant City Clerk Gowin presented a request from Shawnee County Parks & Recreation to hold an overnight sleepover at the Community Building the evening of October 2nd, until the morning of October 3rd and to waive the normal closing and opening times of the facility for this event. The building's schedule is open on these dates. Councilman Boxberger moved and Councilman Kruger seconded and it passed to approve this request.

Councilman Boxberger questioned payment of the Invoice for "Crane Rating" from Bartlett & West, approved earlier at the meeting on Appropriation Ordinance no. 1950. Utility Supervisor Kalcik explained that this rating was requested by the Department of Labor as a result of their recent inspection of city facilities. Councilman Boxberger requested Utility Supervisor Kalcik contact someone at Bartlett & West to question the number of hours billed (3 hours) for rating the crane. It was moved by Councilman Kruger and seconded by Councilman Boxberger to amend the approval of Ordinance 1950 to exclude payment of the Invoice from Bartlett & West until they have been contacted to explain the invoice amount. Roll call vote to approve amending Ordinance no. 1950 was as follows: AYE: David Boxberger, Jean Deiter, Mike Kruger (3) NAY: None. Ordinance no. 1950 was declared amended to exclude payment to Bartlett & West.

Building/Grounds Superintendent Taylor informed Councilmembers that low-hanging tree limbs in the area of the Silver Valley Apartments have been trimmed and removed.

Building/Grounds Superintendent Taylor also expressed thanks to the City on behalf of the Silver Lake Scholarship Foundation for allowing them to use council chambers for their monthly meetings.

In the absence of City Attorney Hansen, Mayor Smith updated Councilmembers on progress to correct items outlined in the letter received from the Department of Labor regarding the recent inspection of the city facilities to determine if unsafe or unhealthy working conditions might be present. Attorney Hansen says about half the items on the list consisted of problems requiring simple fixes and those have been completed. The remaining items require a plan for correction and Attorney Hansen, Utility Superintendent Kalcik and Building/Grounds Superintendent Taylor are preparing those plans. They will report to Council as those plans are completed.

Police activity was briefly discussed. Since Police Chief Call was absent further discussion was deferred.

Mayor Smith reviewed upcoming council meeting dates and times as follows:

Monday, August 23, 2004 @ 5:30 p.m. – Final Budget Hearing

Wednesday, September 8, 2004 @ 5:30 p.m. – Regular Session - Councilmember Deiter will
conduct the Meeting

Monday, September 20, 2004 @ 5:30 – Regular Session

With no further business to come before the council, Councilman Kruger moved to adjourn the meeting at 6:32 P.M. The motion was seconded by Councilmember Deiter and approved.

Janie Kay Gowin,
Assistant City Clerk

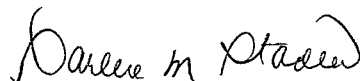
SPECIAL SESSION MONDAY EVENING AUGUST 23, 2004

The Governing Body of the City of Silver Lake met in special session at city hall on Monday evening August 23, 2004 with Mayor Mack Smith conducting the meeting and the following Councilmembers present: David Boxberger, Nancy Bryant, Bill Ross (3) Absent: Jean Deiter, Mike Kruger (2).

The attention of all present was called to the published notice given for this hearing. There was nobody present to question the published budget. Motion was made by Councilman Ross, seconded by Councilman Boxberger and approved that this budget be accepted as published.

Council was advised that Utility Superintendent Kalcik contacted Bartlett & West Engineers concerning the number of hours they billed for rating a crane. City Engineer Dekat confirmed that it did take three (3) hours to determine the rating of this crane. City Clerk Stadler was directed to submit payment for the billed amount.

With no further business to come before the council, Councilman Ross moved to adjourn the meeting at 5:45 P.M. The motion was seconded by Councilmember Bryant and approved.



Darlene M. Stadler,
City Clerk

REGULAR SESSION WEDNESDAY EVENING SEPTEMBER 8, 2004

The Governing Body of the City of Silver Lake met in regular session at city hall on Wednesday evening September 8, 2004 with President of the Council Jean Deiter conducting the meeting and the following Councilmembers present: David Boxberger, Nancy Bryant, Bill Ross (4) Absent: Mayor Mack Smith, Mike Kruger (2).

Motion was made by Councilman Boxberger, seconded by Councilman Ross and approved that the minutes from the last regular session held on August 16, 2004 and the special session held on August 23, 2004 be accepted as presented.

Claim voucher was submitted to the council for appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Ross and seconded by Councilman Boxberger that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: David Boxberger, Jean Deiter, Nancy Bryant, Bill Ross (4) NAY: None. Ordinance was declared passed and was given no. 1951.

Councilman Boxberger gave the monthly financial report.

David and Sandy Manchester were present to discuss issues concerning replacing their privacy fence. According to Silver Lake City Code, they can not replace a portion of this fence, as it would be in violation of the setback requirements. City Attorney Hanson explained that upon the recommendation of council, the Silver Lake Planning Commission may consider an amendment to the Zoning Regulations that would provide for a special use permit to allow fences to be built in the front yard setback under specified circumstances. This would allow residents to make an application for a special use permit and then the planning commission would consider each individual case. The council would then take final action on these applications. Motion was then made by Councilman Ross that council recommends that the Silver Lake Planning Commission consider an amendment to the Zoning Regulations that would provide for a special use permit for fences along with consideration being given to the Manchester issue. Motion was seconded by Councilman Boxberger and approved.

Council briefly discussed the 96th Annual League of Kansas Municipalities Conference being held in October. There was no one available to attend this conference.

Officer Call gave the monthly police report. He updated council on some recent crime that has occurred in Silver Lake.

Officer Call told council that there would be an officer on duty both days of the upcoming garage sales.

Utility Superintendent Kalcik presented cost estimates for "Unmuffled Engine Brake Prohibited" signs. No action was taken at this time.

Utility Superintendent Kalcik also reported that Andrews Asphalt & Construction should begin the 2004 street repairs tomorrow.

Council approved Utility Superintendent Kalcik donating miscellaneous items to the Annual Lions Club Auction scheduled for October 2, 2004. The police officers were asked to provide extra patrol at the park prior to the auction as there were items stolen last year.

Regular session September 8, 2004 cont'd.

Building/Grounds Superintendent Taylor told council that the senior citizens are going to change the lighting on the sign in front of the community building. He also mentioned some minor damage that was done to the soffit near the community building garage doors. He noted that this soffit has been repaired.

City Clerk Stadler has prepared a letter to be sent to the school district asking for reimbursement for the 2004/2005 D.A.R.E. expenses. The total cost for these expenses will total \$2,071.00.

Officer Call mentioned that the 2000 patrol car recently needed repairs that totaled \$574.33.

Officer Call also reminded council that he would be attending training in Hutchinson next week.

Officer Call discussed police coverage for the upcoming homecoming parade.

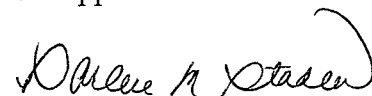
City Attorney Hanson presented a draft ordinance relating to Sunday liquor sales. This matter was tabled until the next meeting.

Councilman Ross told council that the Silver Lake Lions Club would like to honor Don Dain in some manner at the city park. They are considering naming the ball field or the concession stand in his honor for all that he did for the community prior to his recent death. Council had no problem with whatever they decide to do.

Councilman Ross also reported that the Silver Lake Lions Club is painting their signs at the city limits that "Welcome" motorists to the city.

Council reviewed a past due water/sewer bill owed by a former tenant of rental property. The bill will be forwarded to the property owner as the city has allowed sufficient time for this former tenant to pay.

With no further business to come before the council, Councilmember Bryant moved to adjourn the meeting at 6:45 P.M. The motion was seconded by Councilman Boxberger and approved.



Darlene M. Stadler,
City Clerk

REGULAR SESSION MONDAY EVENING SEPTEMBER 20, 2004

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening September 20, 2004 with Mayor Mack Smith conducting the meeting and the following Councilmembers present: David Boxberger, Nancy Bryant, Jean Deiter, Bill Ross (4) Absent: Mike Kruger (1).

Motion was made by Councilmember Bryant, seconded by Councilman Ross and approved that the minutes from the last regular session held on September 8, 2004 be accepted as amended.

Claim voucher was submitted to the council for appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilmember Deiter and seconded by Councilman Boxberger that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: David Boxberger, Jean Deiter, Nancy Bryant, Bill Ross (4) NAY: None. Ordinance was declared passed and was given no. 1952.

Council reviewed several requests to use the community building. The Silver Lake Fire Auxiliary would like use of the building on November 6, 2004 from 4:00 P.M. to 8:00 P.M. for a chili feed. The Silver Lake Girl Scout Brownie Troop would like use of the building on the third Sunday of every month from 5:00 P.M. to 7:00 P.M. for troop meetings. Motion was made by Councilman Ross, seconded by Councilman Boxberger and approved that these requests be approved and that the fees for these uses be waived.

Utility Superintendent Kalcik updated council on the 2004 Street Repair Project. He indicated that everything has been completed but the drainage project on Railroad. They have advised that the pipe has been ordered for this project and as soon as it comes in they will complete the project. In regards to the liquidated damages of \$100.00 per day for not completing this project in a timely manner, council will consider whether or not liquidated damages will be charged as soon as this project is 100% complete. Utility Superintendent Kalcik also mentioned that an area that they have already overlaid is pooling water. Kalcik will be contacting them about this problem.

City Attorney Hanson presented a draft ordinance relating to Sunday liquor sales. After brief discussion council agreed that the retail hours on Sunday would be from 12:00 Noon to 7:00 P.M. Council will take final action on this ordinance at the next meeting.

Motion was made by Councilman Boxberger to renew the city health insurance policy with Blue Cross & Blue Shield. Motion was seconded by Councilmember Deiter and approved. This policy allows for a decrease in the current rate. Council agreed that the increased out of pocket costs the employees now incur should be considered when pay increases for next year are discussed on November 1, 2004.

A Silver Lake resident has inquired about the possibility of placing advertisements on numerous park benches in town. City Attorney Hanson will research this matter prior to the next meeting.

Officer Call reported that there were two (2) thefts and one (1) traffic accident during the recent citywide garage sales.

Officer Call updated council on some recent crime that has occurred in Silver Lake.

Council briefly discussed the annual hotdog roast that will be held on October 31, 2004.

Officer Call recently attended Taser training in Hutchinson. The purchase of two (2) Taser guns was included in the 2005 budget.

Regular session September 20, 2004

Motion was made by Councilman Ross that the city be allowed not to accept checks from water/sewer customers that have had two (2) checks returned to the city for "insufficient funds". Motion was seconded by Councilmember Bryant and approved. City Clerk Stadler will notify the residents that will now have to pay with cash, money order or certified check.

Motion was made by Councilman Ross, seconded by Councilmember Bryant and approved that the fee charged for returned checks be increased to \$25.00 effective immediately.

Council reviewed a thank you note Officer Call received for assisting a motorist this past weekend.

Mayor Smith inquired about the cost estimates that Utility Superintendent Kalcik obtained for "Unmuffled Engine Brake Prohibited" signs. No action was taken at this time.

Council briefly discussed the Annual Lions Club Auction scheduled for October 2, 2004. The police officers were asked to provide extra patrol at the park prior to the auction as there were items stolen last year.

The city has received notification of Shawnee County's Mass Vaccination exercise that will be conducted to practice and test our community's ability to respond to a public health emergency. This field exercise will be held on Thursday, October 21, 2004 from 11:00 A.M. to 7:00 P.M. at the Kansas Expo Centre. All participants will receive a flu shot at no cost.

Council reviewed information on the Kansas Municipal Investment Pool. No action was taken.

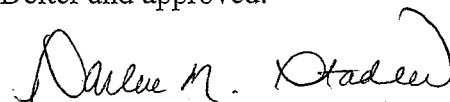
Mayor Smith has received information on a recent Topeka/Shawnee Metropolitan Planning Commission meeting. The city does not have a delegate appointed to this commission but Mayor Smith reviews all of the information they provide in regards to these meetings.

An inquiry has been made as to what the city can do about the growing number of cats in Silver Lake. Officer Call will contact other cities to determine if they have regulations that address cats.

Mayor Smith advised council that the Silver Lake Planning Commission is scheduled to meet at 7:00 P.M., Wednesday, October 13, 2004. They will consider an amendment to the Zoning Regulations that would provide for a special use permit to allow fences to be built in the front yard setback under specified circumstances. They will also consider the Manchester fence issue at the meeting.

Mayor Smith reminded council that the next meeting is scheduled for October 4, 2004 at 5:30 P.M. The following meeting will be held on October 18, 2004 at 5:30 P.M.

With no further business to come before the council, Councilman Boxberger moved to adjourn the meeting at 6:25 P.M. The motion was seconded by Councilmember Deiter and approved.



Darlene M. Stadler,
City Clerk

REGULAR SESSION MONDAY EVENING OCTOBER 4, 2004

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening October 4, 2004 with Mayor Mack Smith conducting the meeting and the following Councilmembers present: David Boxberger, Nancy Bryant, Jean Deiter, Mike Kruger, Bill Ross (5) Absent: None.

Motion was made by Councilmember Deiter, seconded by Councilman Ross and approved that the minutes from the last regular session held on September 20, 2004 be accepted.

Councilman Boxberger gave the monthly financial report. Boxberger noted that the Law Enforcement Fund is now funding all law enforcement expenditures.

Claim voucher was submitted to the council for appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Boxberger and seconded by Councilmember Bryant that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: David Boxberger, Nancy Bryant, Jean Deiter, Mike Kruger, Bill Ross (5) NAY: None. Ordinance was declared passed and was given no. 1953.

City Attorney Hanson presented an ordinance relating to Sunday liquor sales. He noted that the retail hours on Sunday would be from 12:00 Noon to 7:00 P.M. Motion was made by Councilman Ross and seconded by Councilmember Bryant that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: David Boxberger, Nancy Bryant, Jean Deiter, Mike Kruger, Bill Ross (5) NAY: None. Ordinance was declared passed and was given no. 1954.

Council reviewed the Facility Use Agreement received from Meals on Wheels, Inc. This agreement allows them to use the community building for the Senior Nutrition Program. Motion was made by Councilman Kruger, seconded by Councilmember Deiter and approved that this agreement be accepted.

Utility Superintendent Kalcik updated council on the 2004 Street Repair Project. He indicated that everything has been completed but the drainage project on Railroad. After that last meeting Kalcik contacted Andrews Asphalt & Construction and they advised that the pipe has been ordered for this project and as soon as it comes in they will complete the project. He has not heard from them since that phone conversation. In regards to the liquidated damages of \$100.00 per day for not completing this project in a timely manner, council will consider whether or not liquidated damages will be charged as soon as this project is 100% complete. Utility Superintendent Kalcik also mentioned that when they are here to complete this project he will let them know that an area that they have already overlaid is pooling water.

Officer Call gave the monthly police report.

Councilman Ross thanked Officer Call for providing extra patrol at the park prior to the Annual Lions Club Auction.

Officer Call advised that he has contacted other cities to determine if they have regulations that address cats. At the last meeting an inquiry was made as to what the city can do about the growing number of cats in Silver Lake. He indicated that most cities do not have enforceable cat regulations. Officer Call indicated that he would talk to the owners of cats in the area the inquiry was made.

Building/Grounds Superintendent Taylor reported that the 1994 Chevy truck has a slight hesitation in the transmission. The cost of repairs could range from \$125.00 to \$1,200.00 depending on the problem. He was instructed to have the necessary repairs completed.

Regular session October 4, 2004 cont'd.

Building/Grounds Superintendent Taylor presented a bid from Craig's Tree Service for the removal of five (5) dead pine trees at the City Park. The bid of \$950.00 included removal of the trees and hauling off all wood and brush. Councilman Ross suggested that Councilmember Deiter look at the other pine trees in the park to determine if this tree disease is affecting any other trees. Building/Grounds Superintendent Taylor will then contact Craig's Tree Service to determine if he would remove additional trees at the same price per tree as the original bid.

Council approved Utility Superintendent Kalcik and Building/Grounds Superintendent Taylor purchasing winter apparel with the price not to exceed \$200.00 each.

City Clerk Stadler discussed a past due water/sewer bill owed by a real estate agent that was responsible for the utilities at a house on Sage. Stadler was directed to send this agent a letter requesting payment prior to the next meeting. If this bill is not paid, it will be forwarded to City Attorney Hanson for further action.

Council reviewed a letter received from Galaxy Cablevision requesting that the city renew the current city franchise that is due to expire on September 18, 2007. The Cable Act of 1984 requires all cable television companies to notify and request the renewal of their franchises between the thirty six (36) and thirty (30) month window prior to the franchise expiring. City Attorney Hanson said it is the decision of council as to whether or not this renewal is approved at this time. Council discussed continuous problems the city has with Galaxy Cablevision. Mayor Smith asked the employees to provide him a list of these problems and he will write a letter to Galaxy discussing the concerns of council. It was suggested that Cox Communications be contacted regarding the possibility of expanding their service to include the Silver Lake area.

City Attorney Hanson still has not received a formal response from the city insurance agent regarding the city disputing their decision not to pay for any loss or damages to the community building roof. Hanson discussed options available should they deny this claim again.

An inquiry was made about the Local Access Channel that was made available to the school district last year. This local channel that is operated by the school district is no longer on the air. Mayor Smith will contact the school district regarding this issue.

Council briefly discussed recent police activity. Further discussion concerning the matter was tabled until the next meeting.

A Silver Lake resident has inquired about the possibility of placing advertisements on numerous park benches in town. City Attorney Hanson has researched this matter and determined that this is not allowed, as it is a form of off premises advertising. If this resident is interested in furthering this matter, they can write a letter of request to council and this issue would be considered.

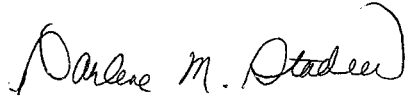
Councilman Ross told council that the Lions Club has provided park benches in the past.

Mayor Smith reminded council that the Silver Lake Planning Commission is scheduled to meet at 7:00 P.M., Wednesday, October 13, 2004. They will consider an amendment to the Zoning Regulations that would provide for a special use permit to allow fences to be built in the front yard setback under specified circumstances. They will also consider the Manchester fence issue at the meeting.

Mayor Smith reminded council that the next meeting is scheduled for October 18, 2004 at 5:30 P.M.

Regular session October 4, 2004 cont'd,

With no further business to come before the council, Councilman Boxberger moved to adjourn the meeting at 6:40 P.M. The motion was seconded by Councilmember Deiter and approved.



Darlene M. Stadler,
City Clerk

REGULAR SESSION MONDAY EVENING OCTOBER 18, 2004

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening October 18, 2004 with Mayor Mack Smith conducting the meeting and the following Councilmembers present: David Boxberger, Nancy Bryant, Jean Deiter, Mike Kruger, Bill Ross (5) Absent: None.

Motion was made by Councilmember Deiter, seconded by Councilman Ross and approved that the minutes from the last regular session held on October 4, 2004 be accepted with the following change being made: Councilman Ross told council that the Lions Club has provided park benches in the past.

Council discussed the invoice received from Andrews Asphalt & Construction, Inc. for the 2004 Street Repair Project. This invoice was for work completed thru October 8, 2004. Mayor Smith asked council if they want to pay \$1,800.00 for the 101 Railroad project as this overlay is pooling water. Council tabled this discussion until City Attorney Hanson is present as they want to discuss what the city should pay as this project is still not 100% completed and the 101 Railroad project still has not been corrected.

An inquiry was made about the condition of the county roads in Silver Lake. Utility Superintendent Kalcik discussed this issue with a county employee recently and they indicated that these roads would be fixed next year. Kalcik was instructed to follow up his conversation with a letter to make sure the county knows that the city would like these roads fixed as soon as possible.

City Attorney Hanson presented a draft ordinance providing a procedure for approval of certain special uses and further establishing a special use for certain fence setback requirements. This ordinance is being considered as recommended by the Silver Lake Planning Commission. After discussion council agreed to set the fee for a special use permit at \$50.00. This fee would be used for public notice publication, salaries and mailing fees. City Attorney Hanson explained that all special use applications would be submitted to the Silver Lake Planning Commission for review and then to council for final recommendation and approval. Motion was made by Councilmember Bryant and seconded by Councilman Ross that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: David Boxberger, Nancy Bryant, Jean Deiter, Mike Kruger, Bill Ross (5) NAY: None. Ordinance was declared passed and was given no. 1956. Hanson advised that an application and special use permit would have to be made and approved as soon as possible.

Sandy Manchester was present to follow up on the recent Silver Lake Planning Commission meeting in which they made a request to replace an existing fence that currently does not meet front yard setback requirements. The planning commission is scheduled to reconsider this request on October 27, 2004 at 7:00 P.M. She presented a development plan for consideration. This plan was reviewed by City Attorney Hanson and Utility Superintendent Kalcik and it will be presented to the planning commission on October 27, 2004.

City Clerk Stadler discussed a past due water/sewer bill owed by a real estate agent that was responsible for the utilities at a house on Sage. At the last meeting Stadler was directed to send this agent a letter requesting payment prior to this meeting. Council presented this past due water/sewer bill to City Attorney Hanson for further action.

Motion was made by Councilman Ross to forward two (2) past due water/sewer bills owed by former tenants of rental property to the property owners as the city has allowed sufficient time for these former tenants to pay. Motion was seconded by Councilman Kruger and approved.

Building/Grounds Superintendent Taylor presented a bid from Craig's Tree Service for the removal of five (5) dead pine trees at the City Park. The bid of \$950.00 included removal of the trees and hauling off all wood and brush. At the last meeting Councilmember Deiter was asked to look at the other pine trees in the

Regular session October 18, 2004 cont'd.

park to determine if this tree disease is affecting any other trees. Deiter reported that no additional trees need to be removed at this time. Motion was then made by Councilman Ross to accept the bid received from Craig's Tree Service for the removal of five (5) dead pine trees at the City Park. Motion was seconded by Councilman Boxberger and approved.

Officer Call discussed recent police activity. This matter was tabled until executive session.

Further discussion was held concerning the 2004 Street Repair Project. Utility Superintendent Kalcik was instructed to contact Andrews Asphalt & Construction regarding a time frame for the completion of this project. City Attorney Hanson was also asked to draft a letter explaining the deductions the city has made to the invoice they submitted to the city. These deductions are being made due to repairs that were not completed satisfactory and for not completing the project within ninety (90) days. This invoice will be reconsidered when this project is completed.

Building/Grounds Superintendent Taylor reported that the 1994 Chevy truck has been repaired. The total cost of this transmission repair was \$1,407.79.

Building/Grounds Superintendent Taylor also mentioned that the front of city hall is starting to deteriorate. The rainwater is starting to get inside causing damage to the lobby floor and walls. No action was taken at this time.

Council reviewed the formal response received from the city insurance agent regarding the city disputing their decision not to pay for any loss or damages to the community building roof. City Attorney Hanson discussed options available as they have denied this claim again. Mayor Smith indicated that he and Hanson would discuss this issue further and then contact City Insurance Agent Ron Bolz and express the council's concern with this claim being denied. Councilman Ross stated that he would like the city to obtain another insurance company. He said there is a local agent that may be interested in bidding the city insurance. This matter was tabled until it has been discussed with the city insurance agent.

Council told Officer Call that the Halloween decorations at the police department look great. He noted that J.G. Meier's & Sons and Lambert's Greenhouse & Nursery donated all of these decorations. Mayor Smith reminded Call to include these businesses on the thank you list. Officer Call also noted that Building/Grounds Superintendent Taylor donated his time to assist with this decorating. Council thanked Taylor for all of the help he provides.

A disbursement check has been received for the United States Department of Agriculture for 2004 crops. This money was placed in the General Fund.

Mayor Smith reminded council that employee pay increases and benefits for 2005 will be discussed at the November 1, 2004 meeting.

Mayor Smith has prepared a letter to be sent to Galaxy Cablevision discussing the concerns of council in regards to the service that they provide. He also prepared a letter to Cox Communications regarding the possibility of expanding their service to include the Silver Lake area.

At the last meeting an inquiry was made about the Local Access Channel that was made available to the school district last year. This local channel that is operated by the school district is no longer on the air. Mayor Smith has contacted the school district regarding this issue and they will get back with him prior to the next meeting with more information.

Regular session October 18, 2004 cont'd.

Council was advised that the city is still moving forward in complying with the Industrial Safety Inspection Notice that was received from the Kansas Department of Labor.

A letter has been received from Kansas Department of Health & Environment advising that the city has completed triennial monitoring without exceeding the Lead or Copper action levels.

Council was reminded that the annual hotdog roast is scheduled to begin at 5:00 P.M. on October 31, 2004.

Mayor Smith reported that liquor store is now able to open on Sundays from 12:00 Noon to 7:00 P.M.

Mayor Smith reminded council that the next meeting is scheduled for November 1, 2004 at 5:30 P.M. The following meeting will be held on November 15, 2004 at 5:30 P.M.

Mayor Smith briefly discussed an advertisement placed on doors in Silver Lake promoting sky.com. This company provides digital cable in this area.

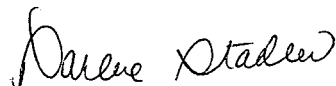
Motion was made by Councilman Ross, seconded by Councilmember Bryant and approved that council adjourns into executive session at 6:50 P.M. to discuss matters relating to personnel. The regular session was scheduled to resume at 7:10 P.M.

The regular session resumed at 7:10 P.M.

Motion was made by Councilman Ross, seconded by Councilmember Bryant and approved that council adjourns into executive session at 7:10 P.M. to discuss matters relating to personnel. The regular session was scheduled to resume at 7:45 P.M.

The regular session resumed at 7:45 P.M.

With no further business to come before the council, Councilmember Deiter moved to adjourn the meeting at 7:45 P.M. The motion was seconded by Councilman Boxberger and approved.



Darlene M. Stadler,
City Clerk

REGULAR SESSION MONDAY EVENING NOVEMBER 1, 2004

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening November 1, 2004 with Mayor Mack Smith conducting the meeting and the following Councilmembers present: David Boxberger, Nancy Bryant, Jean Deiter, Mike Kruger, Bill Ross (5) Absent: None.

Motion was made by Councilmember Deiter, seconded by Councilman Boxberger and approved that the minutes from the last regular session held on October 18, 2004 be accepted as amended.

Mayor Smith announced the birth of a daughter, Tristin Nicole to Councilman Dave Boxberger and his wife Shannon.

Councilman Boxberger presented the Quarterly Financial Report for the period July 1, 2004 – September 30, 2004 as well as the Budget Summary through the month of October, 2004. It was moved by Councilman Boxberger and seconded by Councilman Kruger that we let the Certificate of Deposit that matures November 16th renew automatically. Motion was approved.

Certain items included on Appropriation Ordinance 1957 were discussed.

City Attorney Hanson explained payment of the invoice received from Andrews Asphalt & Construction, Inc. for the 2004 Street Repair Project. The invoice was for work completed thru October 8, 2004. City Attorney Hanson presented a draft letter explaining the deductions the city has made to the invoice they submitted to the city. These deductions are being made due to repairs that were not completed satisfactory and for not completing the project within ninety (90) days. The letter will accompany partial payment of the invoice. Councilman Kruger also suggested a photograph be taken at 101 Railroad, now, while water is pooled there.

Councilman Ross explained the difference in the invoiced amount and the quotation given by Craig's Tree Service. The additional amount billed was for the removal of an additional dead stump.

Motion was made by Councilman Boxberger and seconded by Councilman Kruger that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: David Boxberger, Nancy Bryant, Jean Deiter, Mike Kruger, Bill Ross (5) NAY: None. Ordinance was declared passed and was given no. 1957.

Standard Traffic Ordinance for Kansas Cities for 2004 was reviewed. Motion was made by Councilman Ross and seconded by Councilmember Deiter that said ordinance be accepted as presented and was then placed on final passage by roll call of the following vote: AYE: David Boxberger, Nancy Bryant, Jean Deiter, Mike Kruger, Bill Ross (5) NAY: None. Ordinance was declared passed and was given no. 1958.

Uniform Public Offense Code for Kansas Cities for 2004 was reviewed. Motion was made by Councilmember Bryant and seconded by Councilman Ross that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: David Boxberger, Nancy Bryant, Jean Deiter, Mike Kruger, Bill Ross (5) NAY: None. Ordinance was declared passed and was given no. 1959.

City Attorney Hanson is in the process of finalizing a letter attempting to address the formal response received from the city insurance agent regarding the city disputing their decision not to pay for any loss or damages to the community building roof. He will have that letter ready for council action at the meeting November 15th.

Regular session November 1, 2004 cont'd.

Mayor Smith presented a request from Shawnee County Parks & Recreation for use of the Silver Lake Community Building January – April, 2005. Councilman Ross moved, Councilman Kruger seconded and it was approved for Shawnee County Parks & Recreation to use the community building on the dates requested.

City Attorney Hanson presented minutes from the Planning Committee's Meeting on October 27th in which they made a recommendation on the Special Use Permit request from residents at 301 Gemini to replace an existing fence that currently does not meet front yard setback requirements. Mr. Manchester was present to discuss his request. After reviewing the minutes of the Planning Commission's Meeting and their recommendation it was moved by Councilman Ross, seconded by Councilman Kruger, and approved to grant the application provided the new fence is located no closer to the property line than the existing fence.

Officer Call presented the Police Report for October. He reported the annual hot dog roast on Halloween was a great success. He thanked the other police officers and Building/Grounds Supervisor Taylor for their assistance in setting and cleaning up.

Building/Grounds Superintendent Taylor reported that he had a contractor look at City Hall regarding moisture accumulation causing damage to the lobby floor and walls. The contractor will report back to Superintendent Taylor in approximately one week.

Utility Superintendent Kalcik reported an erosion problem at the sluice gate next to Casey's General Store. The estimated cost of repair is \$500. Councilman Ross moved, Councilmember Bryant seconded and it was approved to have the repairs done.

Councilmember Deiter requested a 20 minute executive session to discuss personnel problems.

Councilmember Bryant commended Mayor Smith on letters sent to Galaxy Cable and Cox Communications.

Mayor Smith commented that he has contacted the school district regarding the absence of the Local Access Channel that was made available to the school district last year. To date they haven't had the resources to get this channel set up.

City Attorney Hanson reported that development of a Personnel Manual for all city employees is still something that should be researched. Mayor Smith requested Councilmembers volunteer to serve on a committee with input from everyone, including employees, to develop such a manual. Councilmember Bryant agreed to assist and Police Chief Call also offered his help. It was suggested they try and obtain manuals from other small cities similar to Silver Lake.

Councilman Ross questioned the effectiveness of collection by the City on unpaid traffic fines. City Attorney Hanson assured Councilmembers that the number of unpaid fines in Silver Lake were minimal. The City Clerk is diligent as is the Municipal Court Judge in collection of all traffic fines.

Council was advised that the city is still moving forward in complying with the Industrial Safety Inspection Notice that was received from the Kansas Department of Labor.

Regular session November 1, 2004 cont'd.

A past due water/sewer bill owed by a real estate agent who was responsible for the utilities at a house on Sage was discussed. City Clerk Stadler was directed to send the agent a letter requesting payment and when there was no response to the letter, council presented this past due water/sewer bill to City Attorney Hanson for further action. City Attorney Hanson will proceed to see what avenues are available to collect this bill.

Mayor Smith informed council that the next Municipal Court is set for Wednesday, November 17th at 5:00 P.M. He encouraged council to attend if possible.

Mayor Smith reminded council that the next meeting is scheduled for November 15, 2004 at 5:30 P.M. The following meeting will be held on December 6th, 2004 at 5:30 P.M., and the Christmas Potluck will be held on December 20th.

Motion was made by Councilman Boxberger, seconded by Councilmember Kruger and approved that council adjourn into executive session at 6:27 P.M. to discuss matters relating to personnel. The regular session was scheduled to resume at 6:47 P.M.

Regular session resumed at 6:47 P.M. Motion was made by Councilman Ross, seconded by Councilmember Boxberger and approved that council extend the executive session discussing personnel issues for an additional ten (10) minutes, until 7:00 P.M.

The regular session resumed at 7:00 P.M. Motion was made by Councilman Ross, seconded by Councilmember Boxberger and approved that council extend the executive session discussing personnel issues for an additional ten (10) minutes, until 7:10 P.M.

The regular session resumed at 7:10 P.M.

General discussion was held regarding percentages to consider for employee salary raises and bonuses amounts. Council encouraged members to consider increases in insurance deductibles and co-pay amounts. Councilmembers agreed it would be beneficial if everyone could come to the November 15th meeting prepared to make a decision on salaries for 2005 and for the 2004 employee bonus amounts so checks can be distributed early in December.

With no further business to come before the council, Councilmember Deiter moved to adjourn the meeting at 7:46 P.M. The motion was seconded by Councilman Ross and approved.

Janie Kay Gowin,
Assistant City Clerk

REGULAR SESSION MONDAY EVENING NOVEMBER 15, 2004

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening November 15, 2004 with Mayor Mack Smith conducting the meeting and the following Councilmembers present: David Boxberger, Nancy Bryant, Mike Kruger, Bill Ross (4) Absent: Jean Deiter (1).

Motion was made by Councilman Ross, seconded by Councilman Kruger and approved that the minutes from the last regular session held on November 1, 2004 be accepted as amended.

Claim voucher was submitted to the council for appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilmember Bryant and seconded by Councilman Ross that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: David Boxberger, Nancy Bryant, Mike Kruger, Bill Ross (4) NAY: None. Ordinance was declared passed and was given no. 1960.

Motion was made by Councilman Boxberger to renew the Certificate of Deposit that matures at Silver Lake Bank on November 16, 2004. Motion was seconded by Councilman Kruger and approved.

Council discussed the formal response received from the city insurance company regarding the city disputing their decision not to pay for any loss or damages to the community building roof. Mayor Smith has sent a letter to City Insurance Agent Ron Bolz expressing the council's concern with this claim being denied. As of this date the city has heard no response from Mr. Bolz in regards to their letter. This matter was tabled until the next meeting to allow additional time for his response.

Utility Superintendent Kalcik advised that the 2004 Street Repair Project is 99% complete. The 101 Railroad overlay project is still pooling water. Kalcik noted that they are going to try and fix this prior to the Thanksgiving Holiday. Utility Superintendent Kalcik also asked if the council is still interested in having curb repairs made on Railroad. Council agreed that it is too late in the year to start this project. Discussion concerning the 2005 Street Repair Project will be held in February or March of 2005.

Building/Grounds Superintendent Taylor has talked to a contractor regarding the moisture accumulation causing damage to the lobby floors and walls at city hall. The contractor will report back to Superintendent Taylor and then this report will be presented to council.

Motion was made by Councilmember Bryant to approve written request received from the Grove 4-H Club to use the community building on December 12, 2004 to make Christmas baskets for the elderly. Motion was seconded by Councilman Ross and approved. The fee for this use will be waived.

A request has been made by a property owner to change the address on his property located on Madore for business purposes. Utility Superintendent Kalcik stated that since the door of this property opens onto Madore it must have a Madore address. It was suggested that the tenant of this property identify his particular business as a suite of this address. Kalcik will contact the property owner regarding this decision.

Motion was made by Councilman Boxberger to replace the drainage tube at well no. 4 with the cost not to exceed \$400.00. Motion was seconded by Councilmember Bryant and approved.

Officer Call discussed police coverage for the upcoming holidays. It was agreed that the officer working these holidays would receive holiday pay plus comp time and a half for hours worked.

Regular session November 15, 2004 cont'd.

Officer Call discussed current police issues and reminded them that the final court session for 2004 is scheduled for November 17, 2004 at 5:00 P.M. A list of the 2005 court dates was included in council's packets.

Council directed City Clerk Stadler to begin making preparations for the holiday dinner that will be held after the meeting scheduled for December 20, 2004.

Assistant City Attorney Quentin Kurtz told council that they have collected the past due water/sewer bill owed by a real estate agent that was responsible for the utilities at a house on Sage.

Assistant City Attorney Quentin Kurtz also reported that the city is still moving forward in complying with the Industrial Safety Inspection Notice that was received from the Kansas Department of Labor. He indicated that over the upcoming months Utility Superintendent Kalcik would be working to develop the plans the city is required to have in order to comply with the standards of the Kansas Department of Labor.

Council discussed the development of a Personnel Manual for all city employees. Councilmember Bryant and Mayor Smith will soon begin the preparation of this manual.

Councilman Boxberger thanked everyone for the gift that was sent to his family following the birth of their daughter.

Council briefly discussed the food vendors that have been selling food at a business in town. No action was taken.

Utility Superintendent Kalcik reported that he is still working on repairing the erosion problem at the sluice gate next to Casey's General Store.

Mayor Smith reported that the school district has made progress in setting up the Local Access Channel.

Mayor Smith told council that the final copy of the October 27, 2004 Silver Lake Planning Commission meeting is included in their packets.

The city has received notice that the Kansas Department of Transportation has revoked a permit for a developer to construct a temporary access for Silver Lakeside Subdivision. No action was taken.

Council reviewed the 2004 assessed valuation for Silver Lake City. The Office of the County Clerk provides this valuation.

Mayor Smith commented on newsletters received from the Silver Lake Senior Citizens and the Shawnee County Conservation District.

Mayor Smith told council that Wayne Kellner has agreed to attend the upcoming Natural Resources Conservation Service meeting. The city had received information on this program and was asked to provide a representative from the city at this meeting.

Mayor Smith told council that he has received information about the Topeka/Shawnee Metropolitan Planning Commission meeting that is scheduled for Friday. He also has requested a copy of the minutes from the Kansas Department of Transportation Partnership meeting that he was unable to attend.

Regular session November 15, 2004 cont'd.

Mayor Smith reminded council that the next meeting is scheduled for December 6, 2004 at 5:30 P.M. The following meeting and holiday dinner will be held on December 20, 2004 at 5:30 P.M.

Motion was made by Councilman Ross, seconded by Councilman Boxberger and approved that council adjourn into executive session at 6:40 P.M. to discuss matters relating to personnel. The regular session was scheduled to resume at 7:00 P.M.

The regular session resumed at 7:00 P.M.

Motion was made by Councilman Ross, seconded by Councilman Boxberger and approved that council adjourn into executive session at 7:00 P.M. to discuss matters relating to personnel. The regular session was scheduled to resume at 7:21 P.M.

The regular session resumed at 7:21 P.M.

Motion was made by Councilman Ross that the city employees receive salary increases as recommended by City Treasurer Boxberger. Motion was seconded by Councilman Kruger and was then placed on final passage by roll call of the following vote: AYE: David Boxberger, Nancy Bryant, Mike Kruger, Bill Ross (4) NAY: None. Ordinance was declared passed and was given no. 1961.

Motion was made by Councilman Ross that the city employees receive year end bonuses as recommended by City Treasurer Boxberger. Motion was seconded by Councilmember Bryant and approved.

With no further business to come before the council, Councilman Boxberger moved to adjourn the meeting at 7:25 P.M. The motion was seconded by Councilman Ross and approved.



Darlene M. Stadler,
City Clerk

REGULAR SESSION MONDAY EVENING DECEMBER 6, 2004

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening December 6, 2004 with Mayor Mack Smith conducting the meeting and the following Councilmembers present: David Boxberger, Jean Deiter, Mike Kruger, Bill Ross (4) Absent: Nancy Bryant (1).

Motion was made by Councilman Boxberger, seconded by Councilman Ross and approved that the minutes from the last regular session held on November 15, 2004 be accepted.

Utility Superintendent Kalcik reported that the 2004 Street Repair Project has been completed. A final payment to Andrews Asphalt & Construction, Inc. is included in the appropriation ordinance.

Councilman Boxberger gave the monthly financial report and provided a certificate of deposit summary.

Councilmember Deiter entered the meeting at 5:35 P.M.

Council briefly discussed the budget amounts remaining. They agreed that in the future when the cash balances remaining are higher, they would like the money to be used for park equipment. They would also like the obsolete equipment removed.

Claim voucher was submitted to the council for appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Kruger and seconded by Councilmember Deiter that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: David Boxberger, Jean Deiter, Mike Kruger, Bill Ross (4) NAY: None. Ordinance was declared passed and was given no. 1962.

Council discussed the 2004 Shawnee County Real Estate Tax Statements. They directed Utility Superintendent Kalcik to prepare a map showing all the property that the city is paying taxes on. Council will review this map to determine if there are taxes being paid on property that should be exempt.

Motion was made by Councilman Ross to approve the cereal malt beverage applications received from Casey's Retail Company, Wehner's Thriftway and Silver Lake 66. Motion was seconded by Councilmember Deiter and approved.

Council reviewed a past due water/sewer account owned by a former tenant of rental property. City Clerk Stadler was directed to forward this bill to the property owner as the city has allowed sufficient time for this former tenant to pay.

Officer Call gave the monthly police report. He noted that the part time officers had additional hours in November due to football playoffs. He discussed police coverage for upcoming basketball games.

Officer Call reported that the radar unit in the new patrol car is now compatible with the video system. He also took the radar units in for annual certification.

The 2000 patrol car is scheduled to have repairs made to the front end tomorrow morning. Officer Call was directed to have repairs made as needed.

Building/Grounds Superintendent Taylor advised that All Star Construction has given him a verbal proposal of \$3,500.00 to make improvements to the front of city hall. This quote includes replacing the metal and wood as needed, a new rock front and sealing around the window and door. Council looked at rock samples provided by Taylor. They agreed that they would like a written proposal prior to proceeding further. Councilmember Deiter also suggested that Taylor determine why the city hall guttering is leaking.

Regular session December 6, 2004 cont'd.

Building/Grounds Superintendent Taylor told council that he has met with City Insurance Agent Ron Bolz about their decision not to pay for any loss or damages to the community building roof. Mr. Bolz is looking into this matter prior to meeting with council to discuss it. Mayor Smith suggested that Mr. Bolz attend a meeting in January.

Utility Superintendent Kalcik presented council with prices for uniforms as the current contract has expired. Council compared these prices received from G&K Services and Western Uniform. This matter was tabled, as council would like to review a written contract since it would be binding for three (3) years.

Utility Superintendent Kalcik told council that as of December 1, 2004, Consolidated Rural Water District No. 2 is no longer using their connection to the city water system. He indicated that he would soon be pulling this meter.

Motion was made by Councilman Kruger that Utility Superintendent Kalcik purchase a twelve (12) volt electric water pump to be used for water leaks. Motion was seconded by Councilman Ross and approved.

Council briefly discussed the food vendors that have been selling food at a business in town. Utility Superintendent Kalcik researched this issue and as long as they have been invited to sell by the property owner, the only permits required are from the state.

City Attorney Hanson advised that the advanced graduate class at Kansas State University is still interested in preparing a comprehensive city plan for the City of Silver Lake. They would begin preparation in January 2005 and conclude by May 2005. They are interested in meeting with the council and the planning commission sometime in the near future to discuss this project. Mayor Smith suggested that they be asked to attend the January 19, 2005 meeting. City Attorney Hanson will contact them about this proposed meeting date.

Mayor Smith told council that he is planning on attending the upcoming Topeka/Shawnee Metropolitan Planning Commission meeting. City Attorney Hanson asked Mayor Smith if he could find out if the city is still responsible for regulating subdivisions within three (3) miles of Silver Lake.

Mayor Smith has begun preparation of a Personnel Manual for all city employees. After this manual is completed he will forward it to City Attorney Hanson for his review.

The city has received notice regarding the Public Meeting of the Shawnee County Delegation that has been scheduled for December 16, 2004 at 9:00 A.M. This meeting is for those persons who would like to testify before this delegation.

Mayor Smith told council that he has received the Statement of Municipal Policy published by the League of Kansas Municipalities if they would like to review it sometime.

Mayor Smith has received information on City Hall Day at the Capitol scheduled for Tuesday, January 27, 2005. The League of Kansas Municipalities sponsors this day at the capitol, which includes presentations by legislative leaders and league staff. The city pays for the registration fee if any member of council or City Attorney Hanson would like to attend.

Council reviewed a letter of appreciation received for Officer Kent Crow.

Mayor Smith reminded council that the first meeting in January will be held on the 3rd at 5:30 P.M. The following meeting will be held on Wednesday, January 19, 2005 due to the Martin Luther King, Jr. holiday.

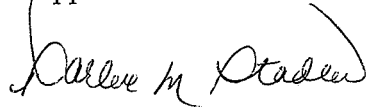
Regular session December 6, 2004 cont'd.

City Clerk Stadler indicated that she has made the preparations for the holiday dinner that will be held after the meeting scheduled for December 20, 2004.

Motion was made by Councilmember Deiter, seconded by Councilman Boxberger and approved that council adjourn into executive session at 6:25 P.M. to discuss matters relating to personnel. The regular session was scheduled to resume at 6:35 P.M.

The regular session resumed at 6:35 P.M.

With no further business to come before the council, Councilman Boxberger moved to adjourn the meeting at 6:35 P.M. The motion was seconded by Councilmember Deiter and approved.



Darlene M. Stadler,
City Clerk

REGULAR SESSION MONDAY EVENING DECEMBER 20, 2004

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening December 20, 2004 with Mayor Mack Smith conducting the meeting and the following Councilmembers present: David Boxberger, Jean Deiter, Mike Kruger, Bill Ross (4) Absent: Nancy Bryant (1).

Motion was made by Councilman Ross, seconded by Councilman Kruger and approved that the minutes from the last regular session held on December 6, 2004 be accepted.

Claim voucher was submitted to the council for appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilmember Deiter and seconded by Councilman Ross that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: David Boxberger, Jean Deiter, Mike Kruger, Bill Ross (4) NAY: None. Ordinance was declared passed and was given no. 1963.

Building/Grounds Superintendent Taylor presented a written cost estimate from All Star Construction, Inc. to make improvements to the front of city hall. This cost estimate of \$3,500.00 includes replacing the metal and wood as needed, a new rock front and sealing around the window and door. Council asked Building/Grounds Superintendent Taylor to request a copy of his workers compensation insurance policy along with a change to the written estimate to allow for corner pieces to be used on the corner. They would also like additional written cost estimates to replace the entire front with (a) stone and (b) half stone and stucco. This matter was tabled until the next meeting.

Motion was made by Councilman Ross to approve the liquor license application received from Fox Retail Liquor. Motion was seconded by Councilman Boxberger and approved.

Motion was made by Councilmember Deiter to approve the written request received from the Shawnee County Election Commissioner to use the community building for the primary and general elections in 2005. Motion was seconded by Councilman Ross and approved.

Utility Superintendent Kalcik presented a map he prepared showing all the property that the city is paying taxes on. Council reviewed this map to determine if there are taxes being paid on property that should be exempt. There are numerous lots near Rice Ct. that may be exempt as it is being used as park land. City Clerk Stadler will prepare an application for tax exemption as required by the Board of Tax Appeals of the State of Kansas. This application will be reviewed by council at the January 19, 2005 meeting.

Utility Superintendent Kalcik presented council with contracts from G&K Services and Western Uniforms. The current contract with G&K Services is expiring. City Attorney Hanson asked Utility Superintendent Kalcik to complete the Western Uniforms contract prior to the next meeting. It was also recommended that a letter be sent to G&K Services advising that the contract is expiring and the city is considering all uniform company options.

Mayor Smith advised that the Bulletproof Vest Partnership Grant will open for new applications on January 10, 2005.

Mayor Smith thanked Councilmember Deiter for the holiday wreaths she provided for the "Welcome to Silver Lake" monuments and the city office.

Building/Grounds Superintendent Taylor told council that he hasn't heard from City Insurance Agent Ron Bolz about their decision not to pay for any loss or damages to the community building roof. Mr. Bolz is looking into this matter and should contact the city prior to the next meeting.

Regular session December 20, 2004 cont'd.

Utility Superintendent Kalcik reported that he has purchased the twelve (12) volt electric water pump that council approved at the last meeting. He noted that it is working great.

Mayor Smith informed council that the filing deadline for city office is January 25, 2005 at 12:00 Noon. The terms of Councilmember Deiter, Councilmember Bryant and Councilman Ross will expire in April of 2005.

Mayor Smith commented on the information the city received regarding the workers compensation experience rating for the City of Silver Lake.

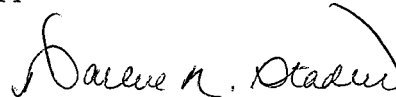
Mayor Smith updated council on the recent Topeka/Shawnee Metropolitan Planning Commission meeting.

Mayor Smith reminded council that the first meeting in January will be held on the 3rd at 5:30 P.M. The following meeting will be held on Wednesday, January 19, 2005 in observance of the Martin Luther King, Jr. holiday.

Councilmember Deiter mentioned that she may not be able to attend the January 3, 2005 meeting.

City Attorney Hanson advised that the advanced graduate class at Kansas State University will be meeting with council on January 19, 2005 to begin preparing the comprehensive city plan for the City of Silver Lake. The Silver Lake Planning Commission has been notified about this meeting.

With no further business to come before the council, Councilmember Deiter moved to adjourn the meeting at 6:00 P.M. The motion was seconded by Councilman Ross and approved.



Darlene M. Stadler,
City Clerk